

## LINK TO RECORDING:

<https://fz-juelich.sciebo.de/s/7I7FOTSZbVT4xMT>

# FutureFoodS Webinar for Evaluators

Nikola Hassan  
Emilie Gätje  
Frank Hensgen



projektträger  
jülich



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the European Union

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# OUTLINE

- I. Short introduction to the FutureFoodS Partnership
- II. The first joint transnational call for R&I projects
  - Scope and objectives
  - Topics
  - Systems approach and guiding elements
- III. Proposal structure
- IV. Evaluation of pre-proposals
  - Criteria and scores
  - Evaluation template
  - Process and timeline
  - IEP composition and roles (rapporteur, chair)
- V. The online platform
- VI. Q&A

# Evaluation Office

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# A must read!!!

European partnership for a sustainable Future of Food Systems

First Joint Transnational Co-funded Call



FutureFoodS Call 2024

*Transforming Food Systems - reshaping food system interactions, fostering food innovations and empowering sustainable food choices*

## Evaluation Guidelines

V01 - 17 February 2025

Submission & Evaluation platform: <https://futurefoods.pti.de>

Call Announcement:

<https://futurefoods.pti.de/call1?genericModule=callDocuments&action=download&id=276>

Annex A Impact Plan:

<https://futurefoods.pti.de/call1?genericModule=callDocuments&action=download&id=268>

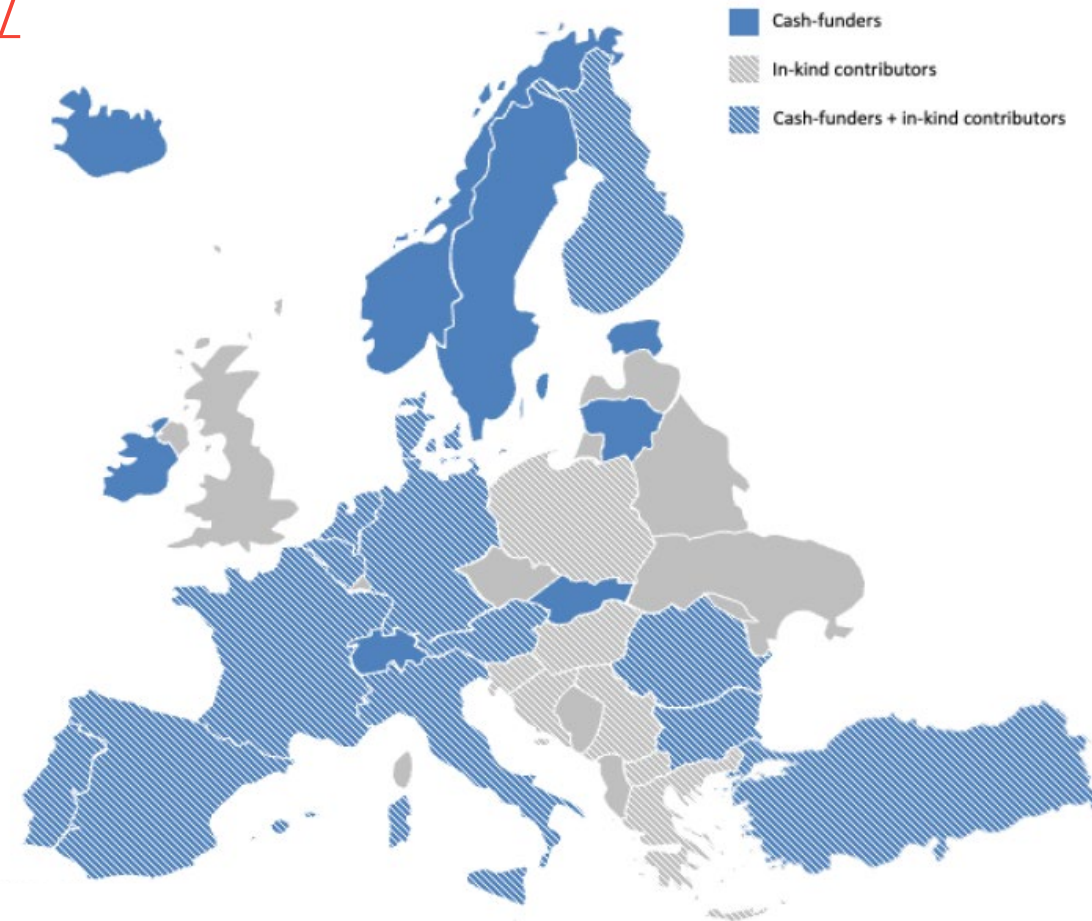


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# I. FutureFoodS Partnership

- FutureFoodS - European partnership for a sustainable Future of Food Systems <https://www.futurefoodspartnerhip.eu/>
- 86 partners from 29 countries (funding organisations, research performers)
- Coordination: ANR (FR)
- Envisioned runtime mid 2024-2034
- Variety of activities
- → 6 Co-funded calls planned



# I. FutureFoodS Partnership

**The vision of the FutureFoodS Partnership is to collectively achieve environmentally friendly, socially secure and fair, economically viable, healthy and safe food systems in Europe by 2050.**

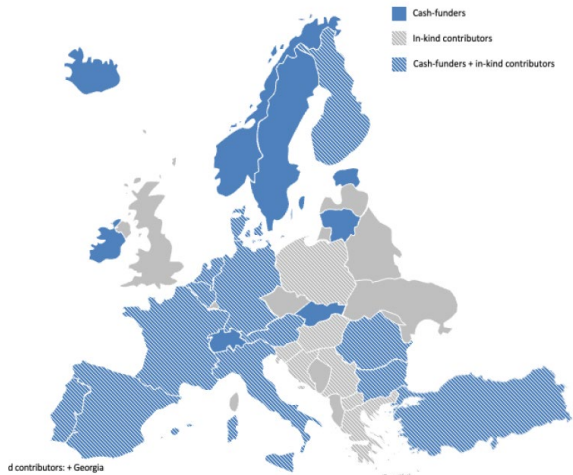
## 3 priority needs:

- 1) The need for transformation of the current types of production, processing, distribution, and consumption in linear food chains towards circular food systems functioning within planetary boundaries;
- 2) The need for an overarching food systems approach to address several challenges in an integrative manner and empowering all relevant stakeholders, diverse voices and geographical regions;
- 3) The need for food that is safe, sustainable, healthy and from fair and trusted value chains for everyone

## 4 thematic areas

- ‘Change the way we eat’;
- ‘Change the way we process and supply food’;
- ‘Change the way we connect with food systems’ and
- ‘Change the way we govern food systems.’

# II. The first joint transnational call for R&I projects



- 36 Funding Organisations from 19 countries + EU 
- ~40 Mio Euro

## 3 TOPICS

1. The way towards sustainable and resilient food systems

2. New foods – Fostering innovations in food design, processing and supply via demand and supply reorientation

3. Empowering sustainable food choices – Enabling environments and dietary shifts

## Guiding elements for FutureFoodS projects (Food Systems Approach)

- ✓ transformative perspective
- ✓ Inter- and transdisciplinarity
- ✓ Multi-stakeholder engagement
- ✓ Sustainability

**Impact Plan Approach**  
(theory of change)

## II. The first joint transnational call for R&I projects

### Scope and objectives

#### → key limitations...

Projects within the Partnership shall focus on **post-harvest/production**

Primary production (on land and sea/water), such as growing food, agricultural production and other specific aspects related to it, as well as diseases related to nutrition and lifestyle are not in focus in this partnership.

These aspects are covered in other Horizon Europe partnerships.

However, dependencies and impacts related to these aspects may be addressed within the scope of the call, if embracing a food systems approach.



## II. The first joint transnational call for R&I projects

### Topics

1. The way towards sustainable and resilient food systems

*New approaches for reshaping food system interactions, e.g. through novel market-based arrangements, business models, policy actions and experimental practices. The call topic seeks to promote food system sustainability in all its dimensions*

2. New foods – Fostering innovations in food design, processing and supply via demand and supply reorientation

*New systemic approaches to food design, processing and supply to propose a greater variety of healthy, sustainable and minimally processed food alternatives. The call topic also includes questions about consumer acceptance, food safety and roles of different food actors*

3. Empowering sustainable food choices – Enabling environments and dietary shifts

*Overarching system approaches to address challenges in the adoption of sustainable food practices across Europe. Central to the call topic is the role of food environments to support consumption shifts towards safe, healthy, nutritious, affordable, accessible, equitable and culturally acceptable and tasteful foods*

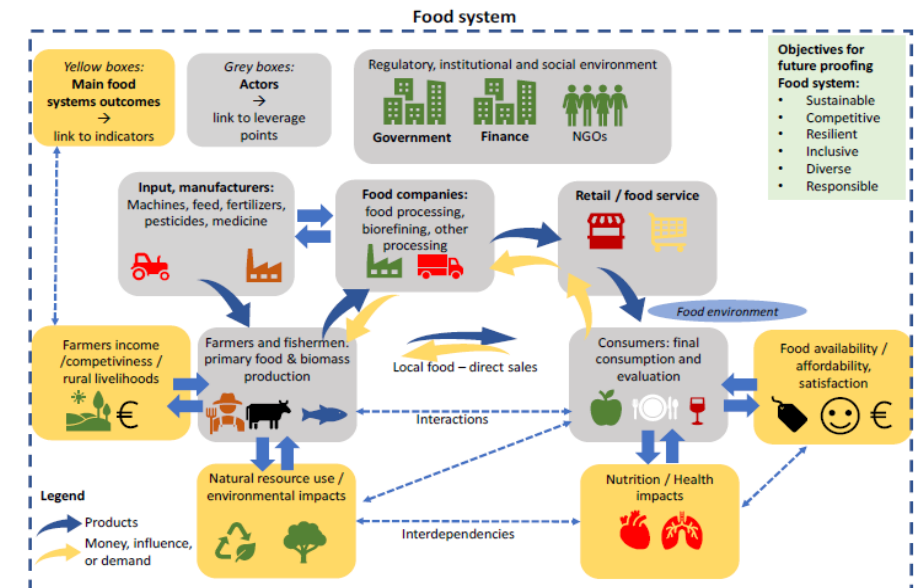
## II. The first joint transnational call for R&I projects

### Systems approach

- What is the Food System and why?

“a system that **embraces all elements and activities** that relate to production, processing, distribution and marketing, preparation and consumption of food, and acknowledges the **interactions** between natural resources/ecosystems services, primary food, food processing, packaging, logistics, marketing, retail, food services, consumption and waste management/recycling and the **many feedback loops** between them, which together defines the degree of complexity”

- A systems approach offers a holistic view on complex problems and acknowledges interdependencies within the systems



## II. The first joint transnational call for R&I projects

### Systems approach



### Guiding elements for FutureFoodS projects

- ✓ transformative perspective  
*(solution- and impact-driven R&I; context setting, theory of change)*
- ✓ Inter- and transdisciplinarity  
*(various disciplines and fields, project specific)*
- ✓ Multi-stakeholder engagement  
*(diversity, relevance/ applicability, quadruple helix)*
- ✓ Sustainability  
*(3 dimensions, project specific, towards sustainable Food Systems)*

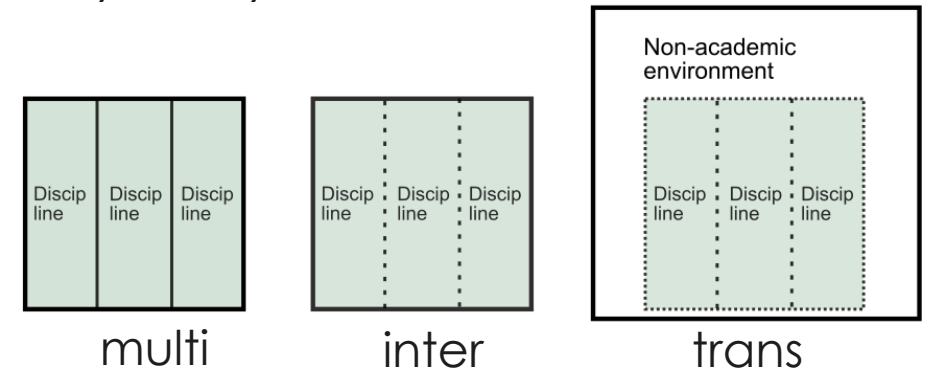


Figure: Broerse, 2018 (modified)

# III. Proposal structure

- Project and partner information
- Project Data (title, disciplines etc)
- **Statement Food Systems Approach**
- Project Summary (publishable)
- **Project Description\***
- Finances
- Ethical assessment
- Uploads (CVs, Literature references)

# III. Proposal structure

**\*Project description > Impact Plan** (based on Theory of Change)

- Annex A provides background information (impact plan approach)
- Impact plan has 2 parts:
  1. **Problem and context analysis (pre-proposal)**
  2. **Impact Plan: including impact pathway, strategic planning with regard to consortium and interactions (full-proposal)**

–Problem analysis (main aim, underlying factors determining the context, knowledge)  
–Assumptions (underlying hypothesis)  
–Relevance (relation to the theme and objectives)  
–Intended Impact (ambitions, societal

Full-proposal:

- **Impact pathway** (outcomes, outputs, assumptions)
- **Consortium and interactions** (consortium, interactions, governance and management, risk management)

# III. Proposal structure

Call Documents →

Via Submission platform

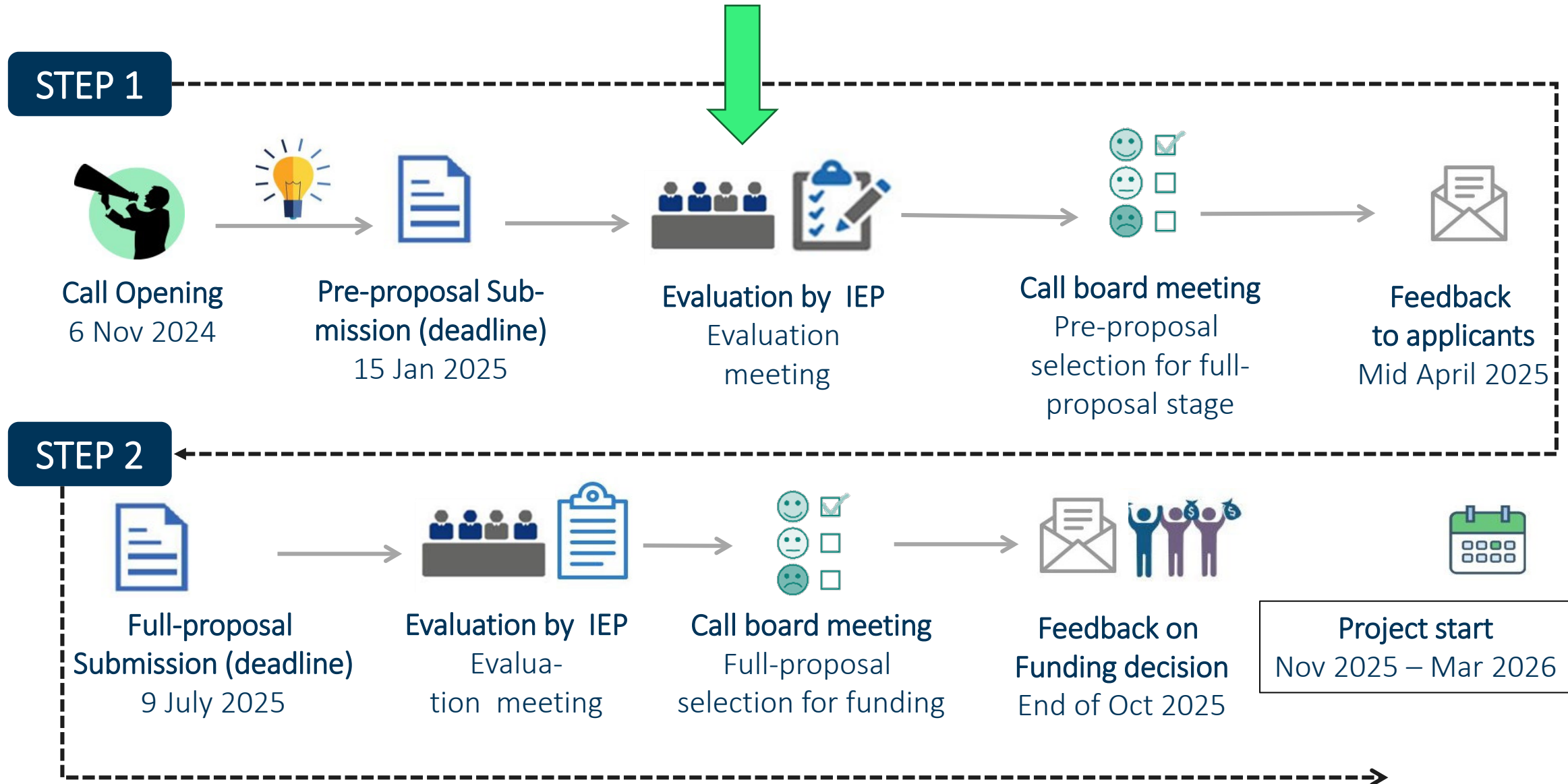
<https://futurefoods.ptj.de/call1>

## Call Announcement + Annexes



1. Annex A → Impact Plan
2. Annex B → Overview of National Contact Points/ Regional Contact Points (NCP/RCP)
3. Annex C → Pre-proposal template
4. Annex D → Full-proposal template (full-proposal only)
5. Annex E → Letter of commitment template (full-proposal only)
6. Annex F → Data Management Plan (full-proposal only)
7. Annex G → Dissemination, Exploitation and Communication Plan (full-proposal only)
8. Annex H → List of FutureFoodS partners allowed to participate in co-funded projects
9. Annex I → National/ Regional regulations

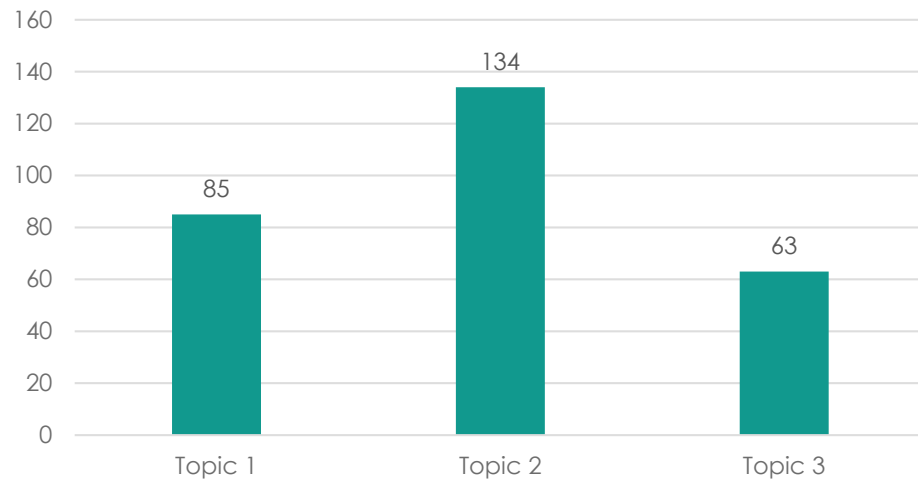
# Call process and timeline



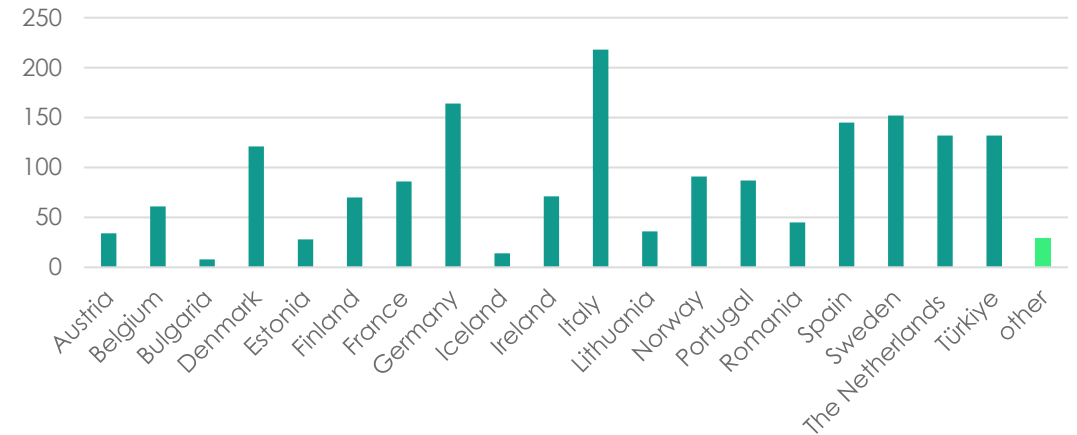
# First outcomes of the call (pre-proposal step)

- 275 Pre-proposals were submitted
- More than 1700 researchers are involved

Number of pre-proposals submitted



Number of researchers in pre-proposals





# Q&A



# IV. Evaluation of pre-proposals

- Criteria and scores
- Evaluation template
- IEP composition and roles (rapporteur, chair)
- Process and timeline

# IV. Evaluation of pre-proposals

## – Criteria and scores

Evaluation by three independent experts per proposal

Criteria:

- **Excellence**
- **Impact**
- **Quality and efficiency of the implementation (full-proposal only)**

# IV. Evaluation of pre-proposals

## – Criteria and scores

### Excellence (threshold 3/5)

- Clarity and pertinence of the project's **objectives to the aims of the partnership and the call priorities**;
- Extent to which the proposed work is **ambitious** and goes beyond the state of the art, as well as degree of **innovation**;
- Soundness of the proposed methodology, including the underlying concepts, models, assumptions, **inter- and transdisciplinary approaches**, appropriate consideration of the gender dimension in research and innovation content and the quality of open science practices, including sharing and management of research outputs and **engagement of citizens, civil society and end-users** where appropriate.

# IV. Evaluation of pre-proposals

## – Criteria and scores

### **Impact (threshold 3/5)**

- Credibility of the pathways to achieve the **expected outcomes and impacts** in light of a **food systems approach** and the likely scale and significance of the contributions from the project;
- **Suitability and quality of the measures to maximise expected outcomes and impacts, as set out in the Impact Plan and the DEC plan (*full-proposal only*);**
- The **added value** of adopting a **European transnational cooperation and networking** approach in the context of the proposed project.

# IV. Evaluation of pre-proposals

## – Criteria and scores

### **Quality and efficiency of the implementation (threshold 3/5; full-proposal only)**

- Quality and consistency of the work plan, assessment of risks, appropriateness of the effort assigned to work packages, and the resources overall;
- Capacity and role of each participant, and the extent to which the consortium as a whole brings together the necessary expertise.

# IV. Evaluation of pre-proposals

## – Criteria and scores

0		The proposal fails to address the criterion or cannot be assessed due to missing or incomplete information.
1	Poor	The criterion is inadequately addressed, or there are serious inherent weaknesses.
2	Fair	The proposal broadly addresses the criterion, but there are significant weaknesses.
3	Good	The proposal addresses the criterion well, but a number of shortcomings are present.
4	Very good	The proposal addresses the criterion very well, but a small number of shortcomings are present.
5	Excellent	The proposal successfully addresses all relevant aspects of the criterion. Any shortcomings are minor.

# IV. Evaluation of pre-proposals

## – Evaluation template

### 4 Questions:

- Transformative potential (*Comment field*)
- Excellence (*Rating and comment field*)
- Impact (*Rating and comment field*)
- Summary (*Comment field*)



# IV. Evaluation of pre-proposals

- IEP composition and roles (rapporteur, chair)
- International Expert Panel (3 experts/ proposal)
- IEP assembly: known + new experts via open survey
  - 400 entries > ~300 full entries > prel. List of ~150 candidates
  - Applicants to the call cannot be part of the IEP (CoI)
  - ~80 experts in the IEP for pre-proposal step
- Rapporteur: one expert will summarize the 3 evaluations/ proposal
- Chair(s): chairing IEP meeting, assistance, short report at selection



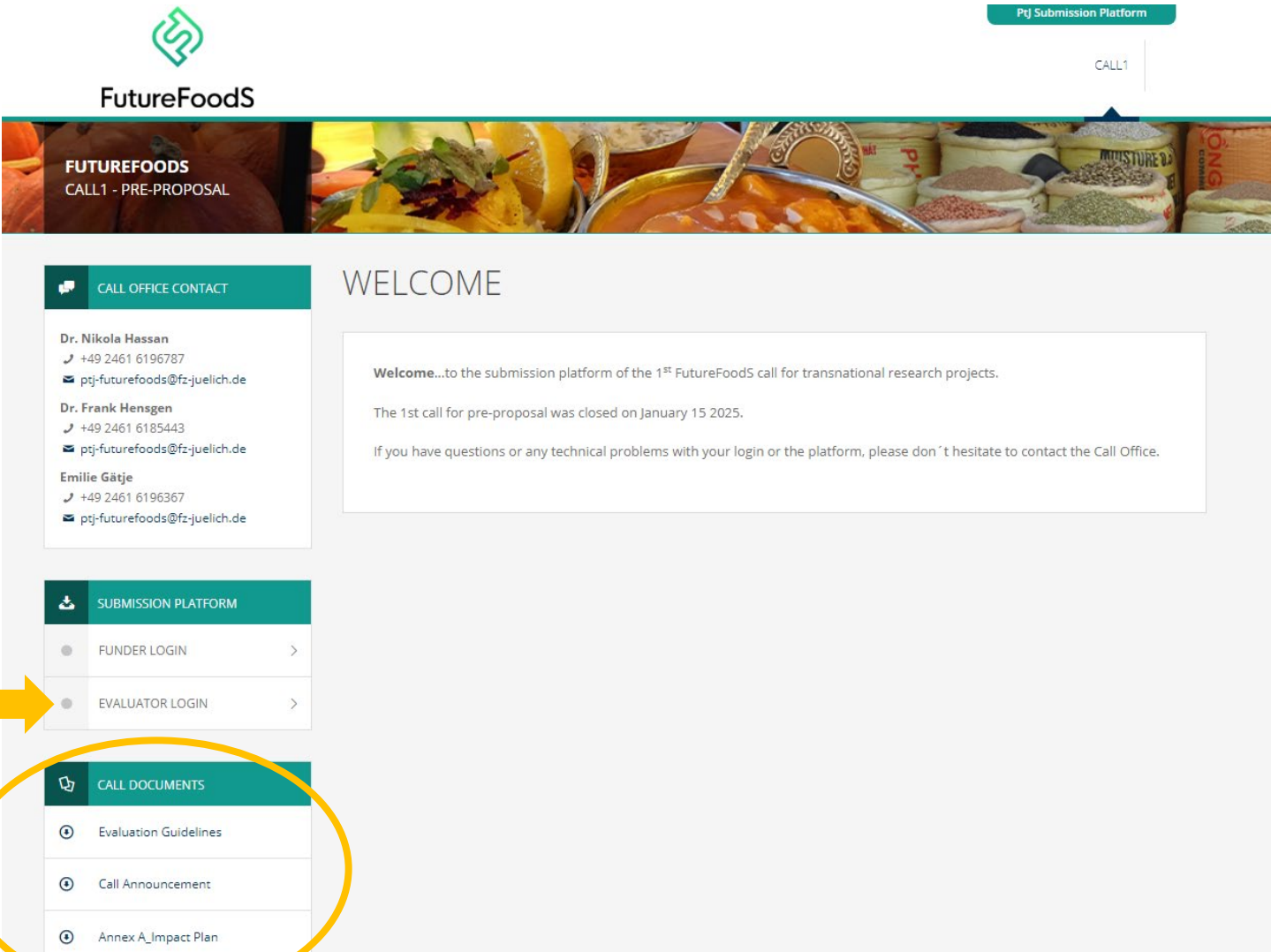
# IV. Evaluation of pre-proposals

## – Process and timeline

<b>PRE-proposal EVALUATION</b>	
<b>17 February – 28 March 2025</b>	Pre-proposal evaluation
<b>24 February 2025</b>	Confirmation of No Conflict of Interest by experts for assigned proposals
<b>21 February 2025 (14-15 CET) 24 February 2025 (13-14 CET)</b>	IEP webinar (1 hour tutorial, optional but recommended to join once if possible)
<b>21 March 2025</b>	Deadline for single pre-proposal evaluations (online)
<b>28 March 2025</b>	Deadline for rapporteur summaries
<b>~02 April 2025</b>	IEP meeting step 1 (online)
<b>April</b>	Selection meeting (CB), info to applicants and redress period

# V. The online platform

<https://futurefoods.ptj.de>



**FutureFoodS**  
CALL1 - PRE-PROPOSAL

**CALL OFFICE CONTACT**

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**WELCOME**

Welcome...to the submission platform of the 1<sup>st</sup> FutureFoodS call for transnational research projects.

The 1st call for pre-proposal was closed on January 15 2025.

If you have questions or any technical problems with your login or the platform, please don't hesitate to contact the Call Office.

**SUBMISSION PLATFORM**

- FUNDER LOGIN >
- EVALUATOR LOGIN >

**CALL DOCUMENTS**

- Evaluation Guidelines
- Call Announcement
- Annex A\_Impact Plan

# EVALUATION - QUICK STARTING GUIDE

## (1) Activate your evaluator account:

An automatic email is sent to all assigned experts (please also check your spam folder)  
> follow the link to set your personal password

## (2) The system will ask you to **Login to the online platform** (<https://futurefoods.ptj.de>)

## (3) Upload Agreement letter:

Please download and read the *"Confidentiality, Conflict of Interest and Code of Conduct Agreement"*  
> please sign (electronically if possible) and upload

## (4) The Evaluation Office will check your Agreement letter and release your full access

## (5) Login and Col check:

After login you will see the proposals assigned to you (and also all other proposals in reading mode)  
> please check whether a Conflict of Interest exists for any of the proposals assigned to you (to do so you must click on each proposal to see a short summary of the consortium)

- NO Col:** you will get full access to the proposal
- Col:** the proposal will be blocked

**\*\*\*DEADLINE for Col check: 24<sup>th</sup> of February 2025\*\*\***

## (6) Start Evaluation:

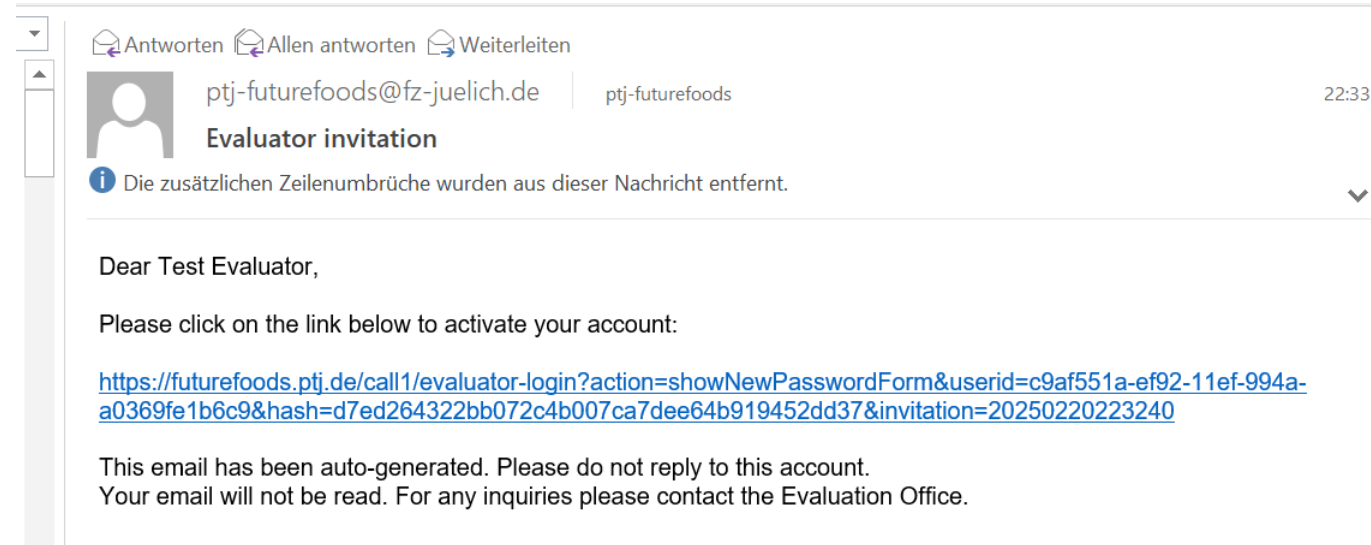
Please download the assigned proposals and start with the evaluation following the procedure, explanations, criteria and scores defined in the Evaluation Guidelines

## (7) Finalize the evaluation (once finalized you cannot go back to introduce changes)

**\*\*\*DEADLINE for pre-proposal evaluation: 21<sup>st</sup> of March 2025\*\*\***

# (1) Activation of the account

## a) Automatic email



## b) Set password

### PASSWORD LOST

Login name **Testevaluator**

Please enter a new password (you have to enter it twice)

Password

Repeat password


Passwords must contain an uppercase character, a lowercase character, a base digit (0 through 9) and a nonalphanumeric character ([!@#%&\*~&#x27;&#x21;+\*]).

**Set new password**

[← Back to login](#)

# (2) Login to the online platform

**FutureFoodS**  
CALL1 - PRE-PROPOSAL



## CALL OFFICE CONTACT

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## SUBMISSION PLATFORM

- FUNDER LOGIN >
- EVALUATOR LOGIN >**

## EVALUATOR LOGIN

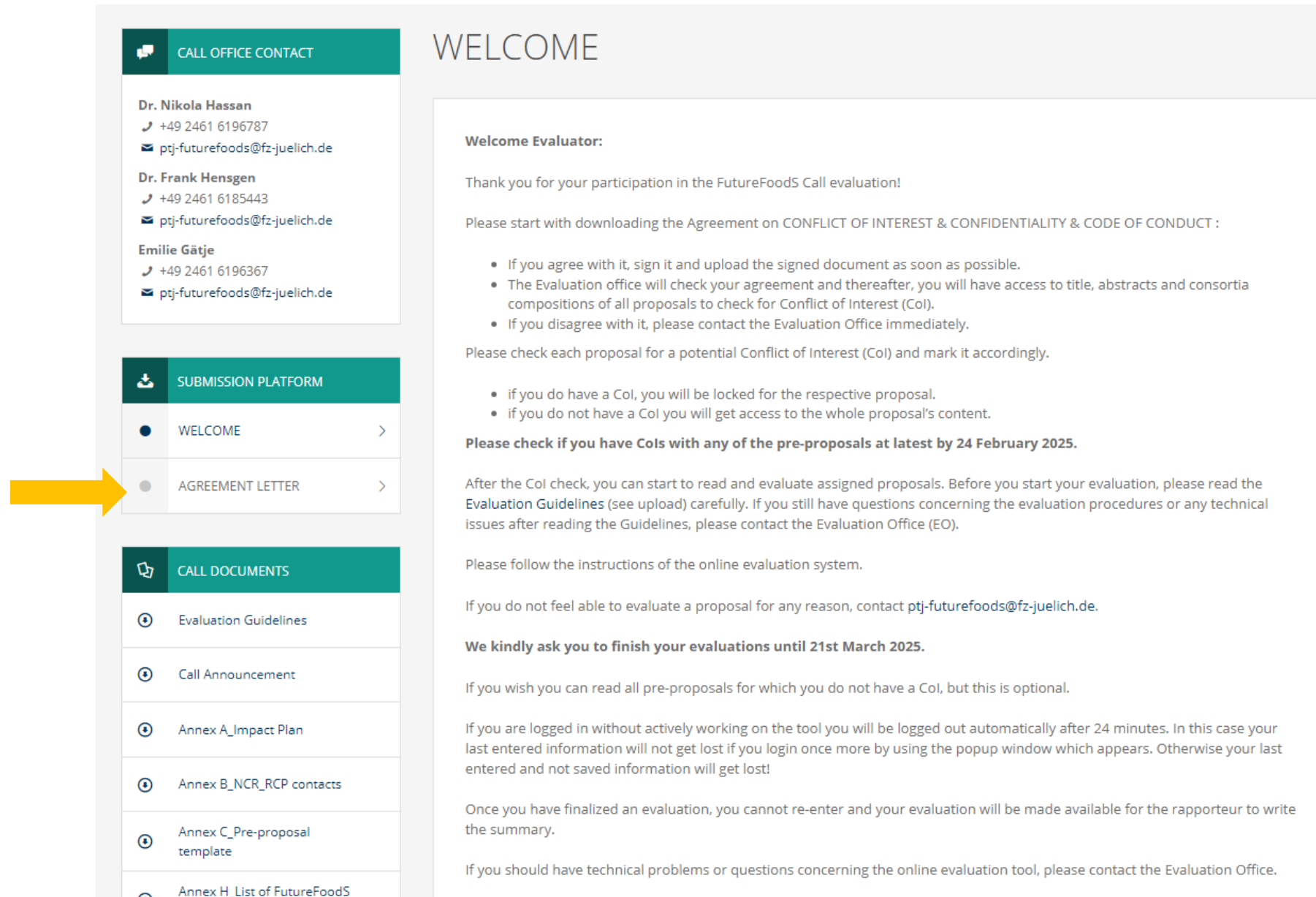
Login name:

Password:

[Forgotten your password? Please click here.](#)

[Login](#)

# (3) Upload Agreement letter



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**SUBMISSION PLATFORM**

- WELCOME >
- AGREEMENT LETTER >**

**CALL DOCUMENTS**

- Evaluation Guidelines
- Call Announcement
- Annex A\_Impact Plan
- Annex B\_NCR\_RCP contacts
- Annex C\_Pre-proposal template
- Annex H\_List of FutureFoodS

## WELCOME

**Welcome Evaluator:**

Thank you for your participation in the FutureFoodS Call evaluation!

Please start with downloading the Agreement on CONFLICT OF INTEREST & CONFIDENTIALITY & CODE OF CONDUCT :

- If you agree with it, sign it and upload the signed document as soon as possible.
- The Evaluation office will check your agreement and thereafter, you will have access to title, abstracts and consortia compositions of all proposals to check for Conflict of Interest (CoI).
- If you disagree with it, please contact the Evaluation Office immediately.

Please check each proposal for a potential Conflict of Interest (CoI) and mark it accordingly.

- if you do have a CoI, you will be locked for the respective proposal.
- if you do not have a CoI you will get access to the whole proposal's content.

**Please check if you have CoIs with any of the pre-proposals at latest by 24 February 2025.**

After the CoI check, you can start to read and evaluate assigned proposals. Before you start your evaluation, please read the **Evaluation Guidelines** (see upload) carefully. If you still have questions concerning the evaluation procedures or any technical issues after reading the Guidelines, please contact the Evaluation Office (EO).

Please follow the instructions of the online evaluation system.

If you do not feel able to evaluate a proposal for any reason, contact [ptj-futurefoods@fz-juelich.de](mailto:ptj-futurefoods@fz-juelich.de).

**We kindly ask you to finish your evaluations until 21st March 2025.**

If you wish you can read all pre-proposals for which you do not have a CoI, but this is optional.

If you are logged in without actively working on the tool you will be logged out automatically after 24 minutes. In this case your last entered information will not get lost if you login once more by using the popup window which appears. Otherwise your last entered and not saved information will get lost!

Once you have finalized an evaluation, you cannot re-enter and your evaluation will be made available for the rapporteur to write the summary.

If you should have technical problems or questions concerning the online evaluation tool, please contact the Evaluation Office.

# (3) Upload Agreement letter


## AGREEMENT LETTER

### STEP 1: DOWNLOAD AGREEMENT LETTER

Download agreement letter

### STEP 2: UPLOAD YOUR SIGNED AGREEMENT LETTER

Please upload your signed agreement letter here. After the upload the Evaluation Office will perform a short check and approve your access. Until then, no further action is necessary and you will get an automatic info as soon as your account is activated!

Choose 

C:\fakepath\agreementletter\_templateNH.pdf

Max allowed file size: 2 MB

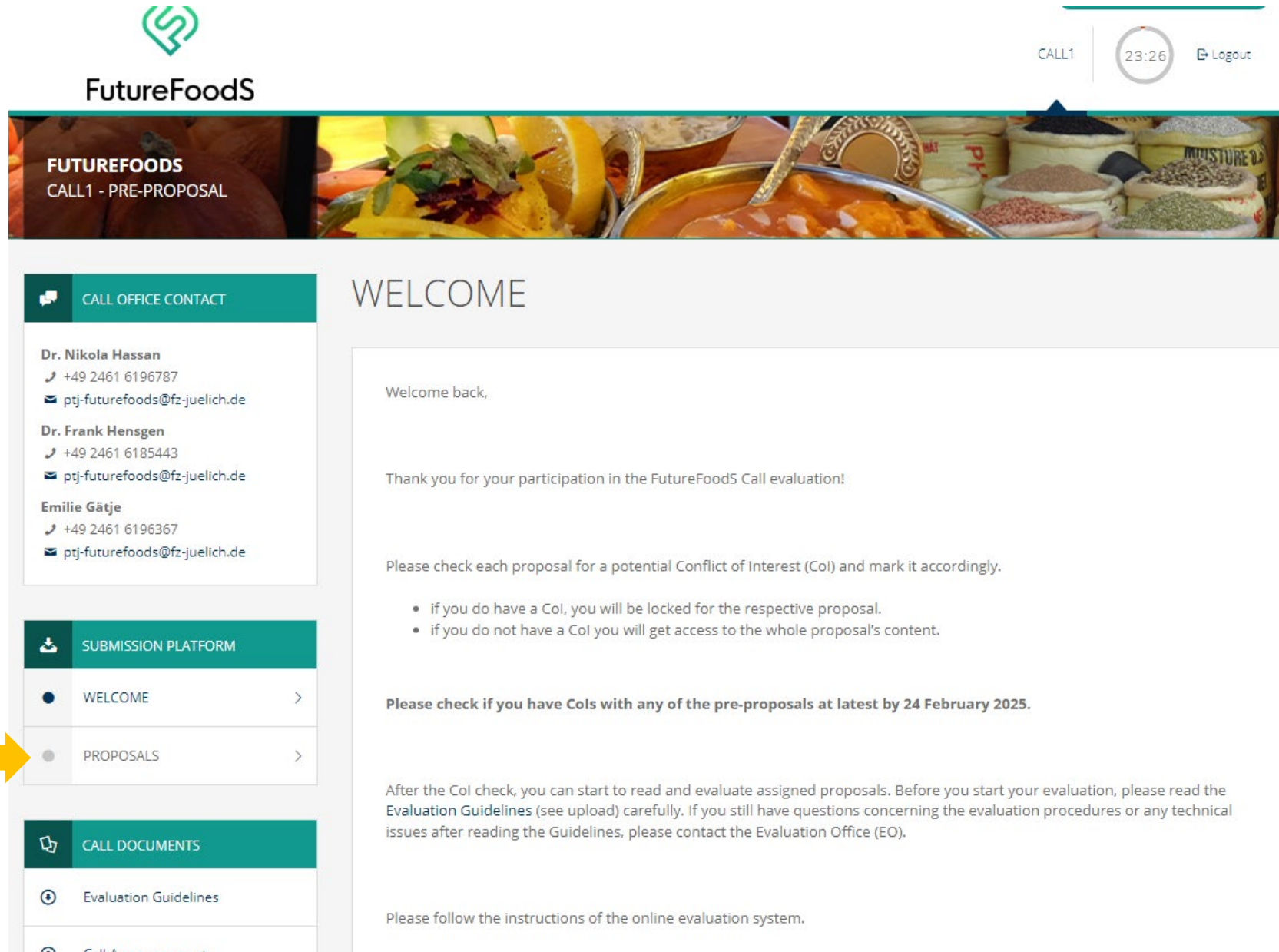
✓ Save

You can re-upload several times

(4) The Evaluation Office will check your upload and give you access



# (5) Login and Col check



The screenshot shows the FutureFoodS web portal interface. At the top left is the FutureFoodS logo and the text "FutureFoodS". To the right, there is a "CALL1" label, a circular timer showing "23:26", and a "Logout" button. Below the header is a banner image with the text "FUTUREFOODS CALL1 - PRE-PROPOSAL".

The main content area is titled "WELCOME" and contains the following text:

Welcome back,

Thank you for your participation in the FutureFoodS Call evaluation!

Please check each proposal for a potential Conflict of Interest (CoI) and mark it accordingly.

- if you do have a CoI, you will be locked for the respective proposal.
- if you do not have a CoI you will get access to the whole proposal's content.

**Please check if you have CoIs with any of the pre-proposals at latest by 24 February 2025.**

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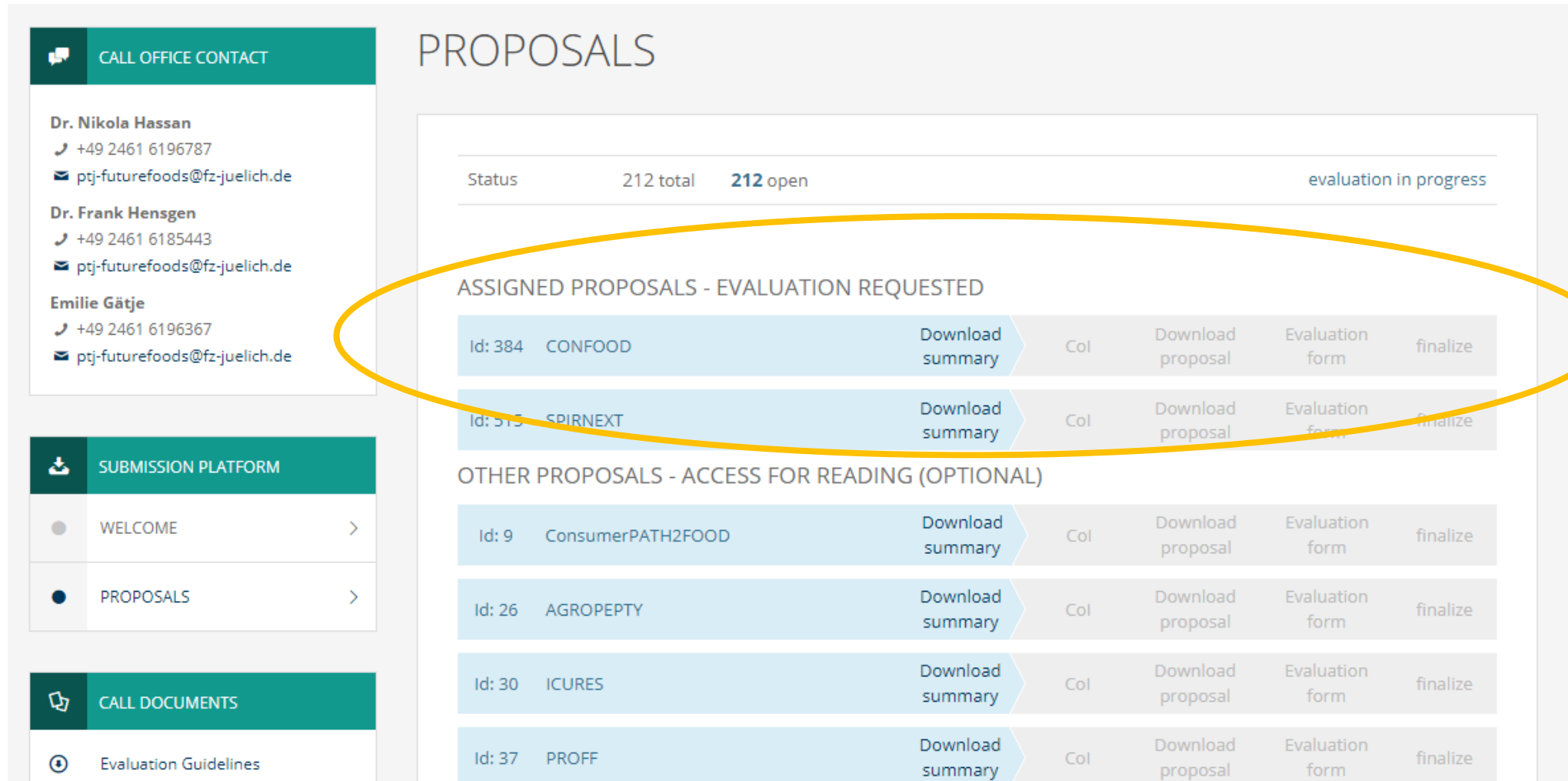
Please follow the instructions of the online evaluation system.

The left sidebar contains the following sections:

- CALL OFFICE CONTACT**
  - Dr. Nikola Hassan
    - +49 2461 6196787
    - ptj-futurefoods@fz-juelich.de
  - Dr. Frank Hensgen
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  - Emilie Gätje
    - +49 2461 6196367
    - ptj-futurefoods@fz-juelich.de
- SUBMISSION PLATFORM**
  - WELCOME >
  - PROPOSALS >
- CALL DOCUMENTS**
  - Evaluation Guidelines

A yellow arrow points to the "PROPOSALS" link in the "SUBMISSION PLATFORM" section.

# (5) Login and Col check



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**SUBMISSION PLATFORM**

- WELCOME >
- PROPOSALS** >

**CALL DOCUMENTS**

- Evaluation Guidelines

## PROPOSALS

Status 212 total **212** open evaluation in progress

### ASSIGNED PROPOSALS - EVALUATION REQUESTED

Id: 384	CONFOOD	Download summary	Col	Download proposal	Evaluation form	finalize
Id: 515	SPIRNEXT	Download summary	Col	Download proposal	Evaluation form	finalize

### OTHER PROPOSALS - ACCESS FOR READING (OPTIONAL)

Id: 9	ConsumerPATH2FOOD	Download summary	Col	Download proposal	Evaluation form	finalize
Id: 26	AGROPEPTY	Download summary	Col	Download proposal	Evaluation form	finalize
Id: 30	ICURES	Download summary	Col	Download proposal	Evaluation form	finalize
Id: 37	PROFF	Download summary	Col	Download proposal	Evaluation form	finalize

Click and do steps from left to right

# (5) Login and Col check

- a. **NO Col:** you will get full access to the proposal
- b. **Col:** the proposal will be blocked

**\*\*\*DEADLINE for Col check: 24<sup>th</sup> of February 2025\*\*\***

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### SUBMISSION PLATFORM

- WELCOME >
- PROPOSALS** >

### CALL DOCUMENTS

- Evaluation Guidelines
- Call Announcement
- Annex A\_Impact Plan
- Annex B\_NCR\_RCP contacts
- Annex C\_Pre-proposal template
- Annex H\_List of FutureFood5 beneficiaries allowed to apply
- Annex I\_Nat\_Reg\_Regulations
- Example\_pre-proposal
- WEBINAR SLIDES (21.Nov2024)
- FAQ

## CONFLICT OF INTEREST

[← back to the projects list](#)

### PROJECT INFO

Id	384
Name	Citizen Supermarkets – Connecting Food Systems and Consumers
Acronym	CONFOOD

The following situations will be considered as Col:

- Being involved in (the preparation of) any pre- and/or full-proposal.
- Having submitted a proposal as a principal investigator or a team member, under the call.
- Being director, trustee or partner or in any way involved in the management of an applicant.
- Being employed or contracted by one of the applicants.
- Having close professional proximity, e.g. being a member of the same scientific institution with a hierarchical or department relation or impending change of the IEP member to the institution of the applicant in a position with a hierarchical or department relation or vice versa;
- Having close family ties (spouse, domestic or non-domestic partner, child, sibling, parent, etc.) or other close personal relationship with the applicants of the proposal.
- Having (or having had during the last five years) a close scientific collaboration with an applicant of the proposal.
- Having (or having had) a relationship of scientific rivalry or professional hostility with an applicant of the proposal.
- Having (or having had), a mentor/mentee relationship with the principal investigator of the proposal.
- Having a current or prior (past 5 years) activity in advisory bodies of the applicant's institution, e.g. scientific advisory boards.
- Having direct or indirect benefit if any proposal submitted is accepted or rejected.
- Having personal economic interests in the funding decision.

Other situations preventing the IEP members to participate in the evaluation impartially could be considered as Col and should be reported as such by the IEP members to the Evaluation office.

Conflict of interest existing?

yes

no

# (6) Start evaluation

## EVALUATION FORM

[← back to the projects list](#)

### PROJECT INFO

Id 384

Name Citizen Supermarkets – Connecting Food Systems and Consumers

Acronym CONFOOD

### QUESTIONS

\* is required

\*\* is conditional required

#### Transformative potential

Does the project contribute to the Transformation of Food Systems?

Comment \*

Max. 2000 characters

# (6) Start evaluation

## Excellence \*

- Clarity and pertinence of the project's objectives to the aims of the partnership and the call priorities;
- Extent to which the proposed work is ambitious and goes beyond the state of the art, as well as degree of innovation;
- Soundness of the proposed methodology, including the underlying concepts, models, assumptions, inter- and transdisciplinary approaches, appropriate consideration of the gender dimension in research and innovation content and the quality of open science practices, including sharing and management of research outputs and engagement of citizens, civil society and end-users where appropriate.

Please choose

Comment \*

Max. 2000 characters

## Impact \*

- Credibility of the pathways to achieve the expected outcomes and impacts in light of a food systems approach and the likely scale and significance of the contributions from the project;
- The added value of adopting a European transnational cooperation and networking approach in the context of the proposed project.

Please choose

Comment \*

Max. 2000 characters

## Summary

Please write a short summary of your evaluation incl. Strength and Weaknesses of the proposal

Comment \*

Max. 1500 characters

✓ Save

🚩 Finalize

# VI. Q&A



Thank you  
for **listening**

**SPEAKER**

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