

# Partnership FutureFoodS

## 2nd Co-funded Call 2025

[Link towards Webinar RECORDING](#) - [Link towards Webinar RECORDING](#) - [Link towards Webinar RECORDING](#)

# *WEBINAR for Applicants*

***11th December 2025***

***11:00-13:00 (CET)***



Co-funded by  
the European Union

# Welcome on behalf of FutureFoodS



Your service point:

Call Office

[ptj-futurefoods@ptj.de](mailto:ptj-futurefoods@ptj.de)

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# Outline

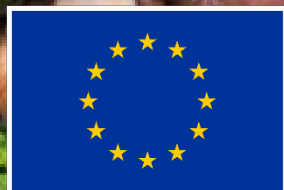


ITEM	AGENDA	SPEAKER
1	Introduction to FutureFoodS Partnership and the co-funded calls	Nikola Hassan
2	The Food System Approach	Nikola Hassan
3	Scope, topics and project types	Nikola Hassan
4	Overview of the call process	Emilie Gätje
5	Submission platform: how to use it	Frank Hensgen
6	Wrap up	Frank Hensgen

*We will leave time for Q&A after each speaker! Please use **SLIDO!***



The European partnership for a sustainable Future of Food Systems



**Co-funded by  
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# 1. Introduction to FutureFoodS Partnership and the co-funded calls



- FutureFoodS - European partnership for a sustainable Future of Food Systems  
<https://www.futurefoodspartnership.eu/>
  - 83 partners from 29 countries  
(funding organisations, research performers)
  - Envisioned runtime mid 2024-2034
  - Variety of activities
- 6 Co-funded calls planned

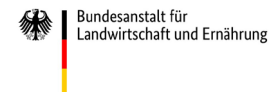


Co-funded by  
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Coord: ANR, the French National Research Agency

Co-coord: BLE, the German Federal Office for Agriculture and Food

Partnership FutureFoodS: 2nd Call Webinar 11 December 2025





# 1. Introduction to FutureFoodS Partnership and the co-funded calls

- Joint transnational funding scheme, co-funded by the European Commission

European Commission



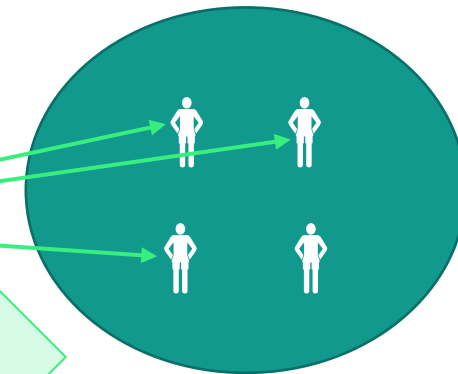
funds

FutureFoodS Partnership



33 Funding Organisations

Project consortia



Fund on  
national/regional  
basis

## 2. The Food System Approach



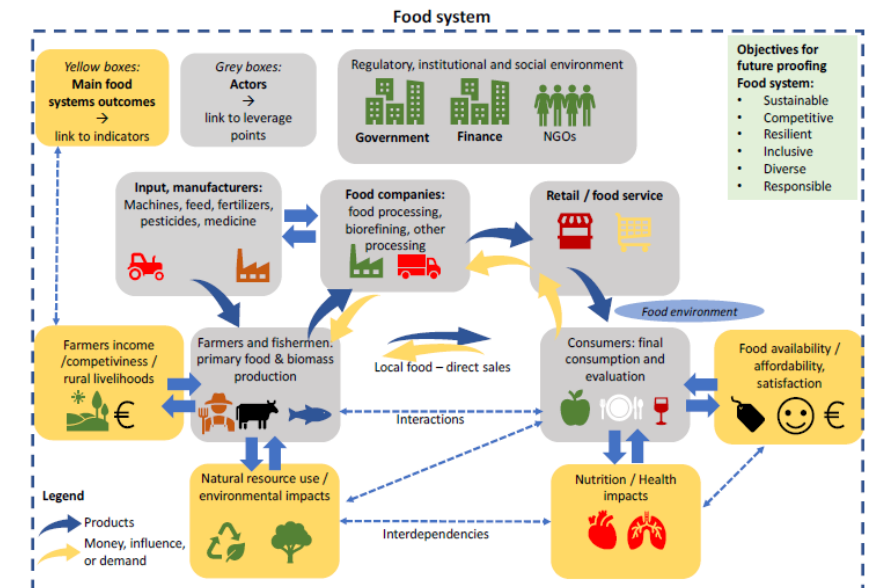


## 2. The Food System Approach

- What is the Food System and why?

“a system that *embraces all elements and activities* that relate to production, processing, distribution and marketing, preparation and consumption of food, and acknowledges the *interactions* between natural resources/ecosystems services, primary food, food processing, packaging, logistics, marketing, retail, food services, consumption and waste management/recycling and the *many feedback loops* between them, which together defines the degree of complexity”

- A systems approach offers a holistic view on complex problems and acknowledges interdependencies within the systems



Halberg, Westhoek, 2019



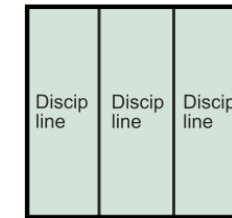


## 2. The Food System Approach

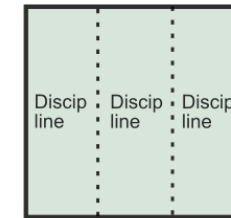
→ What does this mean in practice for your proposal?

### Guiding elements for FutureFoodS projects

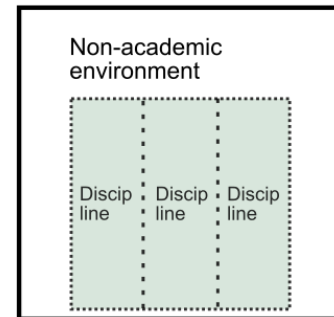
- ✓ **transformative perspective**  
*(solution- and impact-driven R&I; context setting, theory of change)*
- ✓ **Inter- and transdisciplinarity**  
*(various disciplines and fields, project specific)*
- ✓ **Multi-stakeholder engagement**  
*(diversity, relevance/ applicability, quadruple helix)*
- ✓ **Sustainability**  
*(3 dimensions, project specific, towards sustainable Food Systems)*



multi



inter



trans



## 2. The Food System Approach

The guiding elements:

- affect the composition of consortia and the R&I content
- will be evaluated
- will be followed-up in the runtime of the projects
- direct implications on the proposal structure

Please consider in your proposal:

**Statement Food System Approach**

**Project description > Impact Plan (based on Theory of Change)**

## 2. The Food System Approach



**Project description > Impact Plan** (based on Theory of Change)



- Annex A provides background information (impact plan approach)
- Impact plan has 2 parts:
  1. Problem and context analysis (*pre-proposal*)
  2. Impact Plan: including impact pathway, strategic planning with regard to consortium and interactions (*full-proposal*)
- Structure of the Impact Plan is proposed in the Proposal templates with pre-given subheadings (Annex C and D)

# Project description (following an impact plan)



## **1. Problem and context analysis:**

this part shall reflect on the impact-driven achievements that are relevant and necessary to address the underlying causes and close existing knowledge gaps. The following subheadings are not mandatory but recommended:

- Problem analysis (main aim, underlying causes and challenges, stakeholders, actors and factors determining the context, knowledge gaps)
- Assumptions (underlying hypothesis in relation to the state-of-the art and novelty)
- Relevance (relation to the theme and aims of the call, transnational added value)
- Intended Impact (ambitions, societal, environmental, industrial, policy impact etc.)

# Project description (following template)

Full-proposal only!



## 2. Impact Plan

**Impact pathway:** is the visualisation of the change process and should specify the expected project outcomes, outputs and subsequent assumptions. The following subheadings are not mandatory but recommended:

- Outcomes (changes in behaviour, relationships, actions and activities of stakeholders resulting from the exchange of knowledge; who, what, where, when)
- Output (knowledge and insights resulting directly from the research/ expected results and which are necessary to deliver the outcomes described earlier)
- Assumptions in Impact pathway

**Consortium and interactions:** provide information about who will produce knowledge and how using a strategic activity planning. Take care not to repeat the work package description as this is provided separately under Research Plan (see below). The following subheadings are not mandatory but recommended:

- Consortium (description of the collaboration in the consortium, co-design and co-creation, previous activities, complementarity and roles)
- Interactions (which productive interactions, such as stakeholder engagement, communication, monitoring, capacity strengthening etc. will lead to knowledge development and validation in line with the impact pathway)
- Project governance and management (including also communication and monitoring)
- Risk management and contingency planning



## Find more info and guidance:

- <https://www.nwo.nl/en/impact-plan-approach>
- Free online workshop for applicants:  
<https://impact.nwo.nl/en/working-with-an-impact-plan>

# Q&A



### 3. Scope, Topics and Project types





# Objectives of the Partnership

Fund transnational teams that develop new knowledge and innovative solutions, unlocking Food Systems transformation across Europe by 2050

- environmentally friendly,
- socially secure and fair,
- economically viable,
- healthy and safe food.



# What is within our scope?

- Change the way we **eat**
- Change the way we **process** and supply food
- Change the way we **connect** with food systems
- Change the way we **govern** food systems

## Food system approach centered around post-harvest activities

Complementary to other partnerships



# Scope – key limitations



## Projects within the Partnership shall focus on post-harvest/production

Primary production(on land and sea/water), such as growing food, agricultural production and other specific aspects related to it, as well as diseases related to nutrition and lifestyle are not in focus in this partnership.

These aspects are covered in other Horizon Europe partnerships.

However, dependencies and impacts related to these aspects may addressed within the scope of the call, if embracing a food systems approach.

## Topics



*Accelerating Food Sustainability - through Household Dietary Shifts, Trust and Transparency, and Innovations in Circular Food Processing Systems*



# FutureFoodS 2. Call – 3 Topics

1. Domestic food practices enhancing sustainable and healthy diets

*New knowledge and solutions for shifting dietary habits towards sustainable healthy food choices at household level, thereby respecting the diversity of consumers and their needs. This topic aims to help reconnect individuals' consumption behaviour with society's health and environmental concerns.*

2. Towards diverse, sustainable and circular food processing systems

*New systemic approaches for providing fair, carbon-neutral, environmentally low-impact, safe, healthy, near-zero-waste and diversified food products and diets. This call topic combines aspects of resource-efficiency, circularity, resilience and technology with the needs of consumers and producers.*

3. Trust and transparency in sustainable food systems

*New insights on measures, frameworks and standards that increase trust and transparency in food systems and for food system actors. Central to the call topic is the role of quality signals and information shaping the digital and physical food environments where dietary choices are made.*

# Project types



- 2 Project types: **Exploratory Research Project** or **Accelerating Innovation Project**
- Both types can be applied to all 3 topics
- Both types need to follow the systems approach and guiding elements
- The project types will be evaluated separately
- Be aware that not all funders support all topics or all project types!!!

# Project types



	Exploratory Research	Accelerating Innovation
<b>Concept</b>	Basic and/ or applied research focused on knowledge co-creation, mainly researcher-led (comparable to EC- RIA)	Focused to translating scientific knowledge into new practices and smart solutions in industry, public sector or society, clear stakeholder commitment and collaboration with professional practice (comparable to EC- IA)
<b>Foreseen impacts</b>	Develop the state of the art of scientific knowledge laying the ground for an accelerated food system transformation	Increase and develop the adoption and uptake of new sustainable food practices, services, products and processes across Europe
<b>Expected outputs</b>	Classic academic outputs such as articles, books, conference articles, but also open-source datasets, simulation tools, methodological guidelines, e-learning modules etc	Practical and smart solutions for societal issues. Prototypes and pilots, digital tools, business models, consumer acceptance analysis, data analysis frameworks, patents, manufacturing techniques, AI models, regulatory sandboxes etc
<b>Concretion level</b>	Ideas development and implementing proof of concept	Testing and validating prototypes or pilots that are ready for practical application in real life settings
<b>TRL scale (if applicable)</b>	3-5	6-8

# Q&A







## 4. Overview of the call process

- Participating countries/ FO
- Process and timeline
- General eligibility criteria
- National requirements
- Evaluation criteria
- Brief overview of Call Docs (Announcement + Annexes)





# Participating countries/Funding Organisations

- This call brings together 33 funding organisations (FO) from 20 countries and the European Commission, jointly committing up to 39 million Euros to support innovative research and development projects focused on creating a sustainable food future.
- The Funding Organisations participating in the co-funded call are listed in **Table 3 and Annex B** of Call Announcement.



# Process and timeline



## STEP 1



**Call Opening**  
3 Dec 2025



**Pre-proposal Sub-  
mission (deadline)**  
11 Feb 2026



**Evaluation by IEP**  
Remotely and Evaluation  
meeting

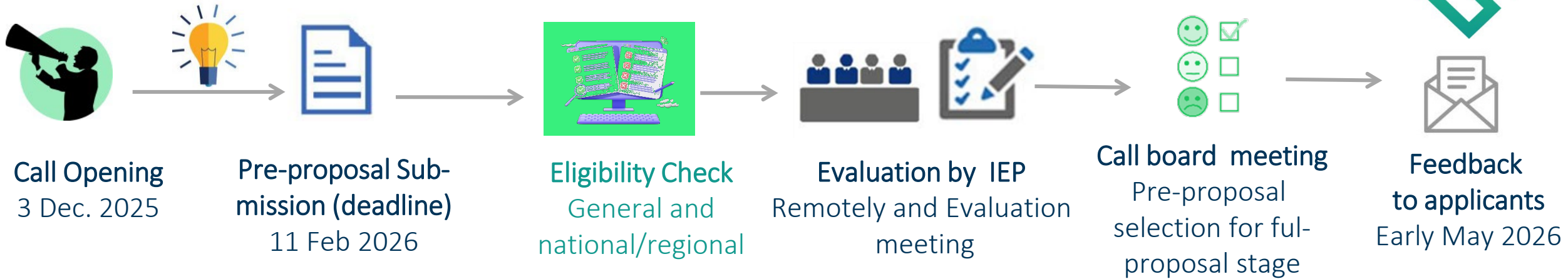


**Call board meeting**  
Pre-proposal  
selection for ful-  
proposal stage



**Feedback  
to applicants**  
Early May 2026

# Eligibility Check - general eligibility criteria



- Proposals must be complete but respect **limits** (e.g. page limits) must be written in **English**; be submitted **by the deadline** via the FutureFoodS **submission website**.
- The project duration must not exceed 36 months.
- Consortia must include **at least three eligible partners** requesting funding from **three different FutureFoodS member countries** who contribute funds to the Call. + Project Coordinator from eligible organisation (applying for funding)

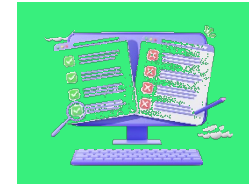
# Eligibility Check - general eligibility criteria II



- Consortia need to be balanced: A single country shall not exceed 60% (or more) of the total number of person months allocated to the project.
- An individual affiliated to several organisations cannot request funding from more than one FO in one proposal.
- The same person cannot act as a coordinator for more than one proposal;
- The prior submission of a pre-proposal is a requirement for the submission of a full-proposal.
- Applicants must complete an ethics self-assessment as part of the application;
- Self-funding: partners can join project consortia with their own resources and/ or can bring their own funding (e.g. in the case eligibility to receive funding is not met or due to other reasons). Self-funded partners will not be subject to national/regional eligibility assessments → letter of commitment (full proposal).

# Conditions and requirements

## National/Regional Rules



### Which funding organisation can fund what? **Annex I**

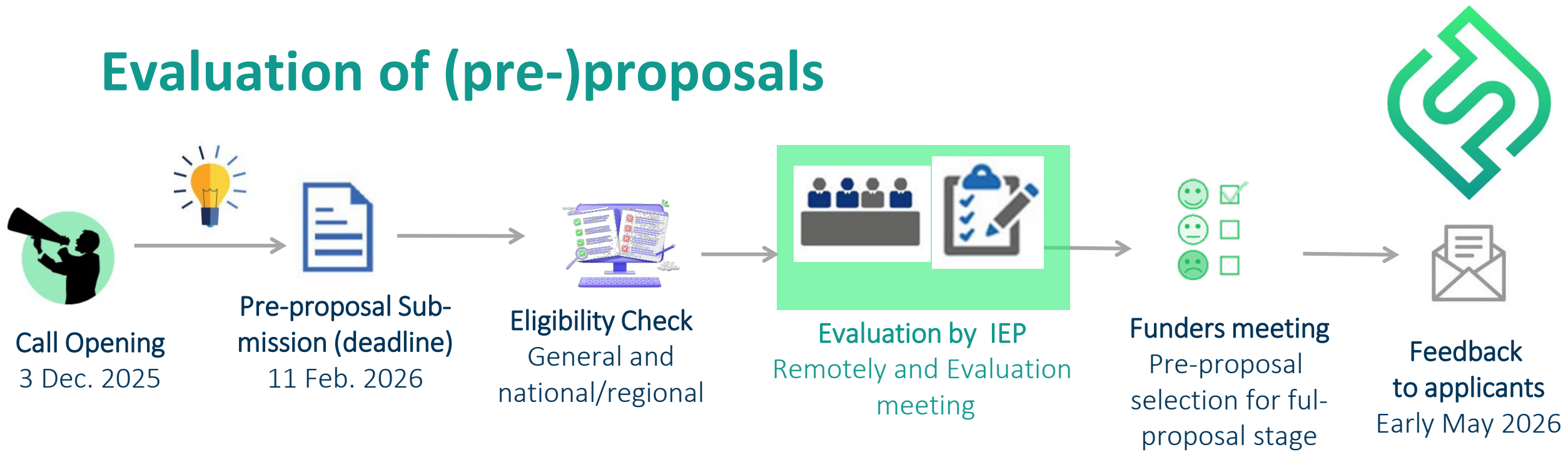
- What topics? Which project type(s)?
- What budget per project?
- Who can apply for funding (research institutions, SMEs...)?
- Are there additional national/regional regulations?
- Any exceptions for the funding of the research topics?

IMPORTANT

- **Consult your National/Regional Contact Point:**  
**Details are settled by each funding organisation**
- **Note: In Case one partner is not eligible → The entire proposal will be rejected**



# Evaluation of (pre-)proposals



## Evaluation by three independent experts per proposal

### CRITERIA

- Excellence
- Impact
- Quality and efficiency of the implementation (full-proposal only)

For both pre- and full-proposal evaluation, each criterion will be scored out of five (no half marks allowed). The threshold for each criterion is three out of five.

Any project with a lower score for one of the main criteria or an overall score lower than 10 at Step 2 (full-proposal) will not be considered for funding.

# Call Documents - Call Announcement



European partnership for a sustainable Future of Food Systems

Second Joint Transnational Co-funded Call



FutureFoodS Call 2025

*Accelerating Food Sustainability - through  
Household Dietary Shifts, Trust and Transparency,  
and Innovations in Circular Food Processing  
Systems*

Version 01, 27 November 2025

Call launch: 03 December 2025

Submission platform: <https://futurefoods.ptj.de>

Webinar for applicants: 11 December 2025, 11:00-13:00 CET

Deadline for pre-proposals: 11 February 2026, 13:00:00 CET

Deadline for full-proposals: 27 July 2026, 13:00:00 CEST



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Via Submission platform

<https://futurefoods.ptj.de/call2-pp>

Via FutureFoodS Homepage →

Opportunities & projects →

Funding opportunities

<https://www.futurefoodspartnership.eu/funding-opportunities>





# Brief overview of Call Docs (Annexes)

1. Annex A → Impact Plan
2. Annex B → Overview of National Contact Points/ Regional Contact Points (NCP/RCP)
3. Annex C → Pre-proposal template
4. Annex D → Full-proposal template (full-proposal only)
5. Annex E → Letter of commitment template (full-proposal only)
6. Annex F → Data Management Plan (full-proposal only)
7. Annex G → Dissemination, Exploitation and Communication Plan (full-proposal only)
8. Annex H → List of FutureFoodS partners allowed to participate in co-funded projects
9. Annex I → National/ Regional regulations

# Q&A





## 5. Submission platform

- Introduction to the submission platform
- Partnering tool
- How to get started: How to submit a proposal
- Tasks for coordinators and partners



## 5. Submission platform: Introduction

First, the address of our submission platform:

<https://futurefoods.ptj.de/>

You can use the platform for:

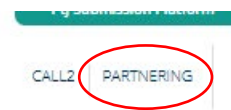
- Finding partner(s)
- Submit proposal(s)

# 5. Submission platform: Introduction



FutureFoodS

<https://futurefoods.ptj.de/>



Partnering Tool !!!



Need help?  
Contact us



**CONTACT**

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ptj-futurefoods@ptj.de

Dr. Nikola Hassan  
+49 2461 61 96787  
ptj-futurefoods@ptj.de



Registration  
and Login



**SUBMISSION PLATFORM**

- COORDINATOR REGISTRATION >
- COORDINATOR LOGIN >
- PARTNER LOGIN >
- FUNDER LOGIN >

## WELCOME

Welcome...to the submission platform of the 2nd FutureFoodS call for transnational research projects.

If you want to register as a coordinator for a transnational research project, please read the **Call Announcement** thoroughly (available for download in the "Call Documents" area). It will ascertain that your planned project fits to the aim of this call. Please note that some topics may not be fundable by some funding organisations. Therefore, please take a close look at the document and its annexes.

Non-coordinating partners of a project will be invited by the respective coordinator to enter their profile data and get access to the automatically generated project fact sheet, which contains the full information about the proposal.

If you have questions or any technical problems with your login or the platform, please don't hesitate to contact the Call Office.

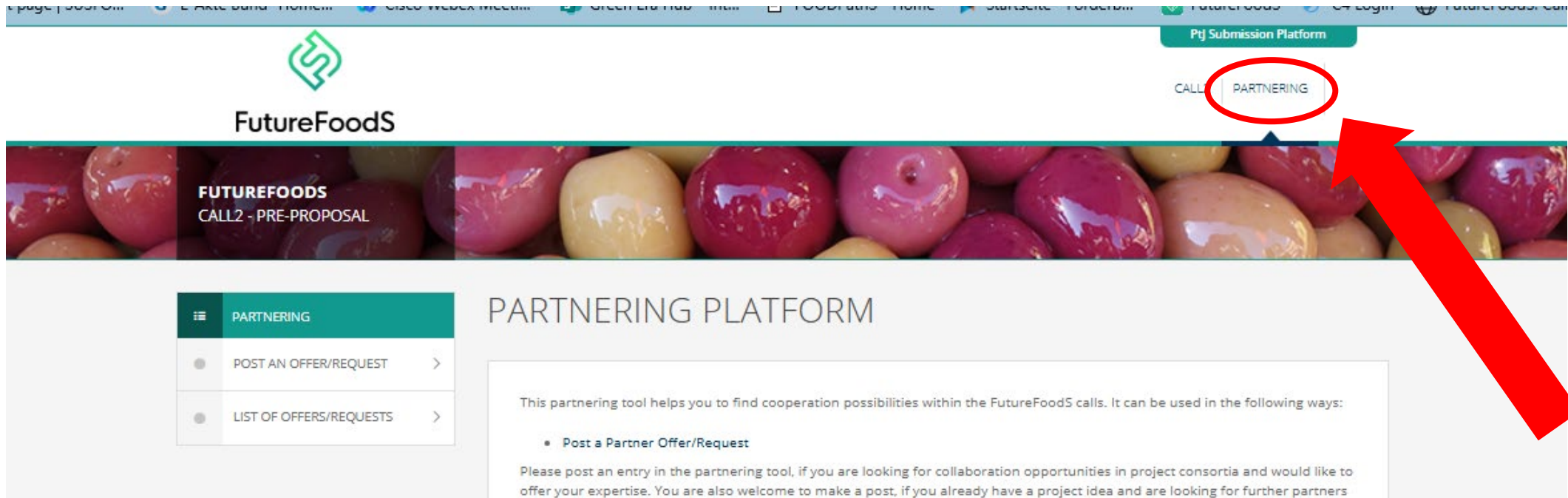
Welcome Text  
and info

Looking for Call  
documents? →

**CALL DOCUMENTS**

- Call Announcement

# 5. Submission platform: Partnering Tool



## Partnering Tool:


You are looking for partners for a proposal or you want to become a partner in a proposal? Use the Partnering Tool!

Click on „Partnering“ in the upper right corner!



# 5. Submission platform: Partnering Tool





FutureFoodS

PtJ Submission Platform

CALL2 PARTNERING

**FUTUREFOODS**  
CALL2 - PRE-PROPOSAL

☰	PARTNERING
●	POST AN OFFER/REQUEST >
●	LIST OF OFFERS/REQUESTS >

## PARTNERING PLATFORM

This partnering tool helps you to find cooperation possibilities within the FutureFoodS calls. It can be used in the following ways:

- **Post a Partner Offer/Request**  
Please post an entry in the partnering tool, if you are looking for collaboration opportunities in project consortia and would like to offer your expertise. You are also welcome to make a post, if you already have a project idea and are looking for further partners that would like to join you/your consortium. Next to providing your contact details, you should give a brief description of your organization. It is important that you provide some key words describing your field of research/innovation and that you specify your interest and the experience, expertise and know-how you/your organization has to offer in relation to one of the listed call topics of FutureFoodS.
- **Search List of Partner Offers/Requests posted by others**  
The database can be searched by call topics, keywords and all the other information provided by its users.

**Please note:**

**There will be a plausibility check by the FutureFoodS Call Office for each of your entries. If the information given passes , your request(s) will be published on the page "List of nation provided by you will be publicly available.**

**You can post an offer/ request**

**Or search the existing offers/requests**

## 5. Submission platform: Partnering Tool



You can post an partner offer or request:

Please fill out the form, choose country, type of organisation and topic (only 1, if interested in all 3 you need to post 3 offers)

Please also use **keywords**, this helps to find fitting partners.

The better your description, the better the fit!

### POST AN OFFER OR REQUEST

Type of Post:

☒ Post an Offer

☐ Post a Request

#### Contact data

Contact Name

Email Address:

Name of Organisation/Institution/Company

Country

Type of Organisation:

Phone Number:

#### Project Data

Topic:

Keywords:

Please specify your cooperation interest



## 5. Submission platform: Partnering Tool



Once you are finished, click on „Next step“ at the bottom left of the page!

### POST AN OFFER OR REQUEST

Type of Post:

☒ Post an Offer

☐ Post a Request

#### Contact data

Contact Name

Email Address:

Name of Organisation/Institution/Company

Country

please select...



Description of your organisation

test

Next Step



## 5. Submission platform: Partnering Tool



If you have done a mistake, → error messages occur, read them and **correct** the mistakes, press again „next step“

Unable to save your data. Please check your input.

Type of Post:  
☒ Post an Offer  
☐ Post a Request

Contact data

Contact Name  
  
Please fill in this field.

Email Address:  
  
Please enter a valid e-mail address.

Name of Organisation/Institution/Company  
  
Please fill in this field.

Country  
  
Please fill in this field.

Next Step

## 5. Submission platform: Partnering Tool



If you have done everything right, a confirmation occurs: please read it. It summarises all your data input.

You can choose to go back to editing, if something needs to be edited.

Please confirm the checkbox below, confirming you are ok with us publishing your data.

Please click on „Send publication request“ once you are ready.

The call office will get an email and check and publish your entry. **This might take a few hours! Don't submit multiple times, please be patient 😊**

### CONFIRMATION

Please confirm your publication request. Please note that you will not be able to edit your request once it is saved in the system.

Contact Name:  
Test

Country:  
Afghanistan

Name of Organisation/Institution/Company:  
Projekträger Jülich

Type of Organisation:  
University

Email Address:  
f.hensgen@fz-juelich.de

Phone Number:  
12345667

Keywords:  
test

Topic:  
Topic 1: The way towards sustainable and resilient food systems

Please specify your cooperation interest:  
test

Description of your organisation:  
test

☐ I hereby confirm that all entered data (see above) will be published on this site.

[Back to editing](#)

[Send publication request](#)

## 5. Submission platform: Partnering Tool



You can also search the already existing Partnering Tool entries:  
There are filtering and free search options to narrow down your search and find the perfect partner!

### LIST OF PARTNER OFFERS/REQUESTS

#### Choose your filteroptions

Filter:

Show offers and requests

Country:

All countries

Topic:

All topics

Organisationtype:

All types of organisations

free search in Keywords and Description:

search

#### Search Results



## 5. Submission platform

How to get started: How to submit a proposal?

Go to <https://futurefoods.ptj.de/>

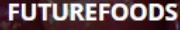
- 1.) Register as Coordinator
- 2.) Fill out the basic project data
- 3.) Invite your Partners


# 5. Submission platform: How to submit a proposal?




1.) The coordinator registration:  
Click on  
„Coordinator Registration“



 **FUTUREFOODS**  
CALL2 - PRE-PROPOSAL





 **CONTACT**


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ptj-futurefoods@ptj.de


**Dr. Nikola Hassan**  
+49 2461 61 96787  
ptj-futurefoods@ptj.de


 **SUBMISSION PLATFORM**

 COORDINATOR REGISTRATION >

 COORDINATOR LOGIN >

 PARTNER LOGIN >

 FUNDER LOGIN >

 **CALL DOCUMENTS**

## WELCOME

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If you want to register as a coordinator for a transnational research project, pl (available for download in the "Call Documents" area). It will ascertain that you note that some topics may not be fundable by some funding organisations. Th and its annexes.

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If you have questions or any technical problems with your login or the platform

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## 5. Submission platform: How to submit a proposal?



Fill out all the data and set a password, click on „Next step“

Passwords must follow the rules explained below the box

COORDINATOR REGISTRATION

Please register with your name, e-mail address and choose a login name.

First name

Last name

Email

Login name

Password

Repeat password

Passwords must contain an uppercase character, a lowercase character, a base digit (0 through 9) and a nonalphanumeric character ([~.,:;%?#@="<>{}!+\*/]).

[Next step ➔](#)

## 5. Submission platform: How to submit a proposal?



The  
coordinator  
registration:  
If everything  
worked well, a  
confirmation  
should appear:  
Press  
„Register“

### COORDINATOR REGISTRATION

Please check your data and click on „Register“, if all entered data is correct.

Name Frankforwebinar forwebinar

Email f.hensgen@ptj.de

Login name frankweb

Register

Edit registration data



## 5. Submission platform: How to submit a proposal?



The coordinator registration:  
After registration you receive an e-mail from our „ptj-futurefoods@fz-juelich.de“ email adress with a link to finalise the process:  
Follow the link!



### Registration for FutureFoodS 2nd Call submission



ptj-futurefoods@fz-juelich.de


An ☐ Hensgen, Frank



Antworten



Allen antw

 Wir haben zusätzliche Zeilenumbrüche aus dieser Nachricht entfernt.

Dear Frank For Webinar,

you registered for the second call of FutureFoodS. You can log into the system with your loginname:

Frank

following this link:

<https://futurefoods.ptj.de/call2-pp/coordinator-registration?action=activation&id=3308fa88-d0de-11f0-b0a3-a0369fe1b534&ac=d7e4d1e894334d0c7a6660607a11bf404e0019e2>

This email has been auto-generated. Please do not reply to this account.  
Your email will not be read. For any inquiries please contact the Call Office.

## 5. Submission platform: How to submit a proposal?



After registration:  
Go to „Coordinator  
Login“, enter your  
loginname and  
chosen password  
and press „login“



The screenshot displays a web interface for the submission platform. On the left, there are two sections: 'CALL OFFICE CONTACT' and 'SUBMISSION PLATFORM'. The 'CALL OFFICE CONTACT' section lists three individuals: Dr. Nikola Hassan, Dr. Frank Hensgen, and Emilie Gätje, each with a phone icon, a phone number, and an email address. The 'SUBMISSION PLATFORM' section contains a list of options: 'COORDINATOR REGISTRATION', 'COORDINATOR LOGIN' (which is selected with a blue dot), and 'PARTNER LOGIN'. On the right, the 'COORDINATOR LOGIN' section features a login form with fields for 'Login name' and 'Password', a 'Login' button, and a link for 'Forgotten your password? Please click here.' A green arrow points from the 'COORDINATOR LOGIN' option in the menu to the 'Login' button.

CALL OFFICE CONTACT	
Dr. Nikola Hassan	+49 2461 6196787 ptj-futurefoods@fz-juelich.de
Dr. Frank Hensgen	+49 2461 6185443 ptj-futurefoods@fz-juelich.de
Emilie Gätje	+49 2461 6196367 ptj-futurefoods@fz-juelich.de

SUBMISSION PLATFORM	
COORDINATOR REGISTRATION	>
COORDINATOR LOGIN	>
PARTNER LOGIN	>

### COORDINATOR LOGIN

Login name:

Password:

[Forgotten your password? Please click here.](#)


# 5. Submission platform: How to submit a proposal?




Coordinator  
Welcome:

Please read the  
welcome text

To the left you find a  
navigation bar where  
you can go from top  
to bottom and fill one  
step after the other

  
CALL2 - PRE-PROPOSAL



CONTACT

Dr. Frank Hensgen  
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SUBMISSION PLATFORM

WELCOME

ACCOUNT

COORDINATOR

PARTNERS

PROJECT DATA

## WELCOME

**Welcome Coordinator**

You are logged in as a coordinator! Please enter the information about your proposal. If you are logged in without actively working on the tool you will be logged out automatically after 24 minutes. In this case your last entered information will not get lost if you login once more by using the popup window which appears. Otherwise your last entered and not saved information will get lost!

After submitting your proposal you can always re-enter and change it until the deadline. The older version of your proposal will be replaced by submitting a new one. Only the latest version will be saved within the database!

Please note for character number limitation of text fields: The character count of MS-WORD (or similar) cannot be translated directly into the character count of this HTML-based tool!

**Pre-proposals must be submitted electronically via this online submission tool by 11 February 2026, 13:00:00 CET.**

You, as the project coordinator, should make sure to submit the proposal on time, as a strict call deadline is applied. After this deadline, the submission tool is closed.

You will be able to submit your data once all required information is provided. In your own interest: Please don't wait until "the last minute" for your submission! And please make sure you really submit the proposal and do not forget to press the submit button!

We wish you success for your application!

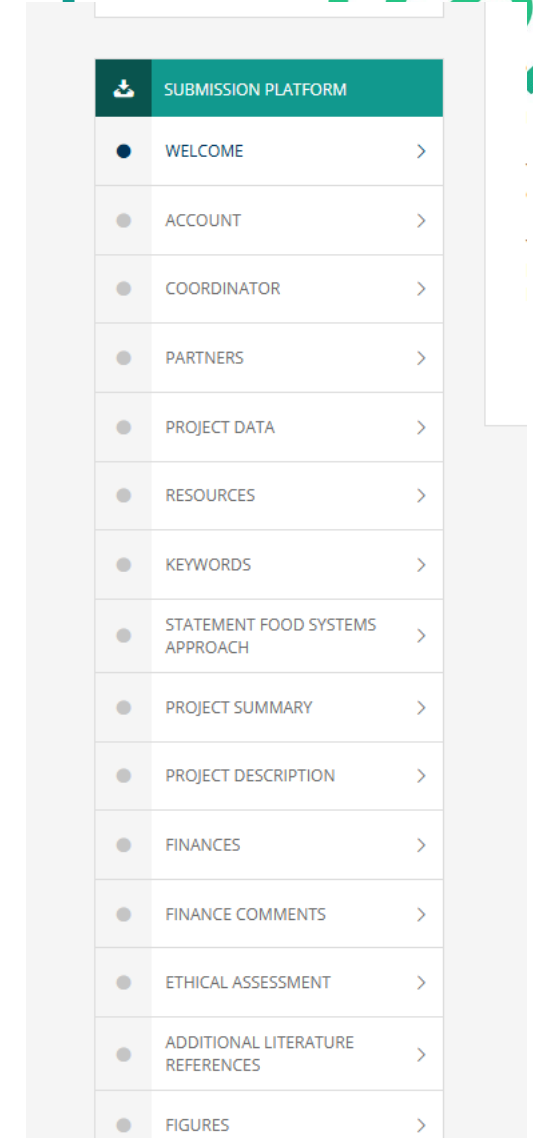
## 5. Submission platform: How to submit a proposal?



















At the left side you find the different pages of the submission tool, listed one after the other. In order to submit a proposal you need to go through all of them.

I would advise to start at the top and move downwards. You can invite your project partners via „Partners“.

At the end, please do not forget to submit via „submission“.



 SUBMISSION PLATFORM
 WELCOME >
 ACCOUNT >
 COORDINATOR >
 PARTNERS >
 PROJECT DATA >
 RESOURCES >
 KEYWORDS >
 STATEMENT FOOD SYSTEMS APPROACH >
 PROJECT SUMMARY >
 PROJECT DESCRIPTION >
 FINANCES >
 FINANCE COMMENTS >
 ETHICAL ASSESSMENT >
 ADDITIONAL LITERATURE REFERENCES >
 FIGURES >

# 5. Submission platform: How to submit a proposal?



## Account:

Here you can change your password, login name or email adress

**Only 1 account per Partner in the Project is possible.**

CALL OFFICE CONTACT

Dr. Nikola Hassan  
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Dr. Frank Hensgen  
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ptj-futurefoods@fz-juelich.de

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SUBMISSION PLATFORM

WELCOME

ACCOUNT

COORDINATOR

PARTNERS

PROJECT DATA

KEYWORDS

STATEMENT FOOD SYSTEMS APPROACH

ACCOUNT

✓ Save

\* is required for submission

Login name \*

Email address \*

Password

Confirm password

Passwords must contain an uppercase character, a lowercase character, a base digit (0 through 9) and a nonalphanumeric character ([~!@#\$%^&\*()-+=~]).

✓ Save

## 5. Submission platform: How to submit a proposal?



### Coordinator Profile:

Please enter all data;

It is quite some data to fill; Country: Where your organisation is based

✓ Save

\* is required for submission

Contact data

Title \*

Prof. Dr.

Email address

ptj-futurefoods@fz-juelich.de

First name \*

First Name (Coordinator)

Family name \*

Family Name (Coordinator)

Status of organisation \*

University

Website

https://www.website.eu

Organisation/Institution/Company \*

Organisation (Coordinator)

Department

Department (Optional)

Country \*

Türkiye

Please choose the country your organisation is located in.

Street, no. \*

Street, 111

P.O. box (if applicable)

P.O. box (if applicable)

Zip/postal code \*

11111

Town/city \*

City

# 5. Submission platform: How to submit a proposal?



## Coordinator profile :

Please enter all data;  
Teammember:  
From your team at your organisation!  
**1** CV: From the „Coordinator“ (Person), the main/ principal investigator

● DOWNLOAD PROPOSAL >

● VALIDATION >

● SUBMISSION >

CALL DOCUMENTS

📄 Call Announcement

📄 Annex A\_Impact Plan

📄 Annex B\_NCR\_RCP contacts

📄 Annex C\_Pre-proposal template

📄 Annex H\_List of FutureFoodS beneficiaries allowed to apply

📄 Annex I\_Nat\_Reg\_Regulations

📄 Example\_pre-proposal

1

1 Set country code  
The country code of your selected country will be automatically set.

Teammember

Optionally, you may enter up to 5 teammates.

Mem 1

Mem 2

Mem 3

Mem 4

Mem 5

Title

Please choose ▼

Email address

First name

Family name

Phone number

Function

Tasks

Task(s) \*

Please describe your task(s) in this project. This field is required. The maximal length is 2000 characters.

Upload curriculum vitae

Please upload your curriculum vitae (max. 1 MB, PDF file format, max. 1 page). \*

Choose 📄

You have not uploaded a CV yet.

Partnership FutureFoodS, 2nd Call Webinar 11 December 2023



## 5. Submission platform: How to submit a proposal?

### Coordinator Profile:

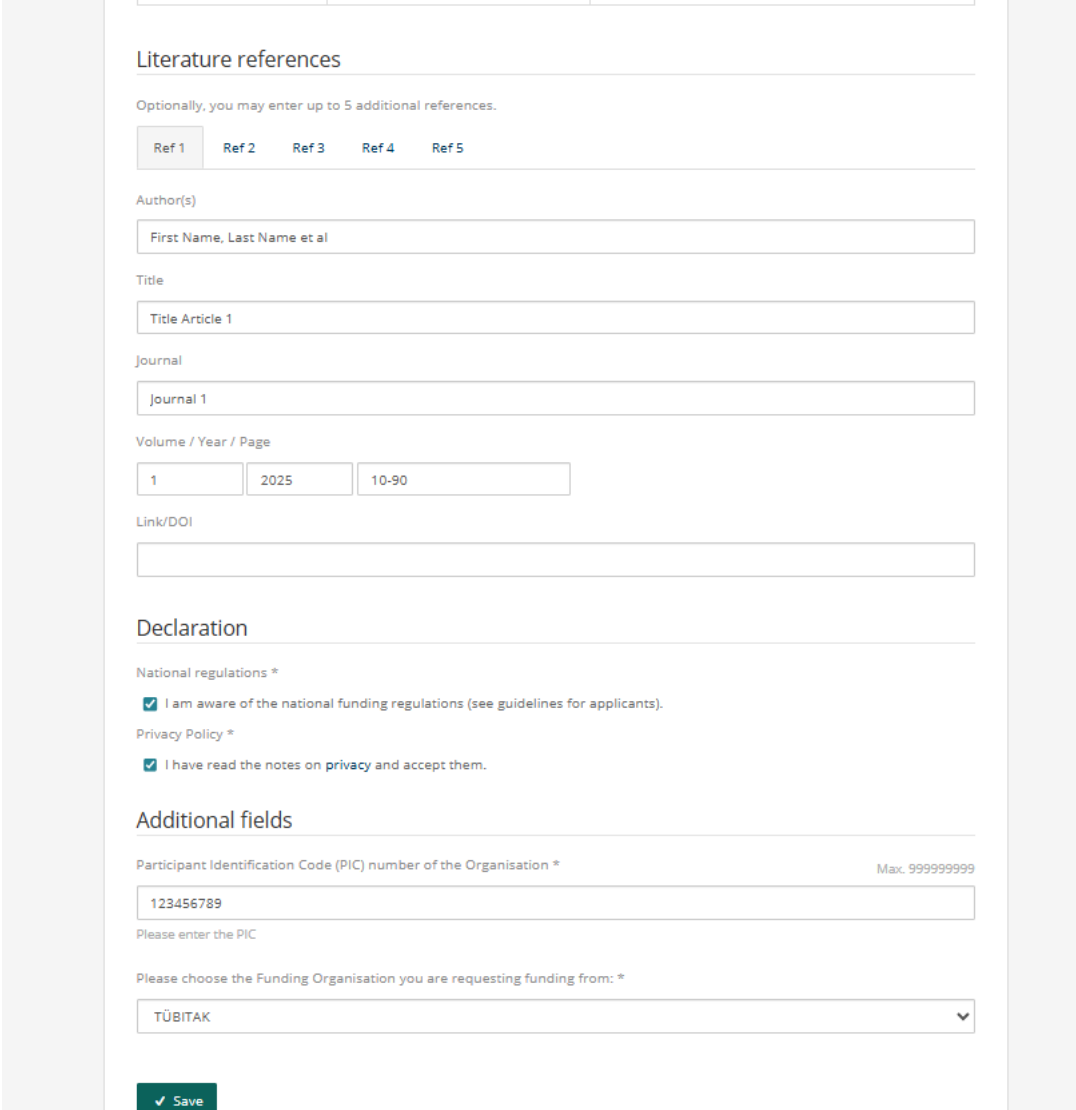
Literature References: Your **own** publications, **only the important ones for this project!**

Declarations! (Also Partners!)

PIC: Please indicate the right PIC. It has 9 Numbers and can be found:

<https://ec.europa.eu/info/funding-tenders/opportunities/portal/screen/how-to-participate/participant-register-search>

Funder: Choose the right funder



The screenshot shows a web form for submitting a proposal. It includes sections for 'Literature references', 'Declaration', and 'Additional fields'. The 'Literature references' section has tabs for Ref 1 to Ref 5, with Ref 1 selected. Fields for Author(s), Title, Journal, Volume / Year / Page, and Link/DOI are present. The 'Declaration' section has checkboxes for 'National regulations' and 'Privacy Policy'. The 'Additional fields' section includes a 'Participant Identification Code (PIC) number of the Organisation' field and a dropdown for 'Funding Organisation'. A green 'Save' button is at the bottom.

Literature references

Optionally, you may enter up to 5 additional references.

Ref 1 Ref 2 Ref 3 Ref 4 Ref 5

Author(s)

First Name, Last Name et al

Title

Title Article 1

Journal

Journal 1

Volume / Year / Page

1 2025 10-90

Link/DOI

Declaration

National regulations \*

☒ I am aware of the national funding regulations (see guidelines for applicants).

Privacy Policy \*

☒ I have read the notes on [privacy](#) and accept them.

Additional fields

Participant Identification Code (PIC) number of the Organisation \* Max. 999999999

123456789

Please enter the PIC

Please choose the Funding Organisation you are requesting funding from: \*

TÜBİTAK

✓ Save



## 5. Submission platform: How to submit a proposal?



### Partners:

Here you can add the partners of your consortium.

You can add partners (requesting funding) or associated partners (not requesting funding)

Please have a close look at the call announcement regarding the rules for consortium composition!

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SUBMISSION PLATFORM

WELCOME  
ACCOUNT  
COORDINATOR  
PARTNERS  
PROJECT DATA  
RESOURCES  
KEYWORDS  
STATEMENT FOOD SYSTEMS APPROACH  
PROJECT SUMMARY

PARTNER LIST

LIST OF PARTNERS, INCLUDING THE PROJECT COORDINATOR:

Organisation	Contact name	Organisation type	Nat. reg.	Country	
Organisation (Coordinator)	First Name (Coordinator) Family Name (Coordinator)	University	✓	Türkiye	
Organisation (Partner 1)	First Name (Partner 1) Last Name (Partner 1)	Research institute	✓	Italy	
Organisation (Partner 2)	First Name (Partner 2) Last Name (Partner 2)	SME	✓	Estonia	

+ Add a new partner

- After you have added a new partner, activate him/her by pressing the "activate" button in the table. Your partner will receive a notification email.

LIST OF ASSOCIATED PARTNERS:

Organisation	Contact name	Organisation type	Country	
Organisation	First Name (Associated Partner) Last Name (Associated Partner)	Large enterprise	other (South Africa)	

+ Add a new associated partner

- After you have added a new associated partner, activate him/her by pressing the "activate" button in the table. Your associated partner will receive a notification email.

## 5. Submission platform: How to submit a proposal?



### Partners:

1) Add new (associated) partner via „+ Add a new (associated) Partner“

2) After you have added the partner it appears in the list.

3) Click on the little envelope sign !

#### LIST OF PARTNERS, INCLUDING THE PROJECT COORDINATOR:

Organisation	Contact name	Organisation type	Nat. reg.	Country	
	Frankforwebinar forwebinar		✗		
2)	Frank Webinar	test	✗		

+ Add a new partner

1)

- After you have added a new partner, activate him/her by pressing the "activate" button (little envelope) in the table. Your partner will receive a notification email.

#### LIST OF ASSOCIATED PARTNERS:

No further associated partners found. You can add associated partners by clicking "Add a new associated partner" below:

+ Add a new associated partner

1)

3)

## 5. Submission platform: How to submit a proposal?



### Partners:

1) Add new (associated) partner via „+ Add a new (associated) Partner“


2) After you have added the partner it appears in the list.

3) Click on the little envelope sign !

4) An information occurs, go back to list

5) Little envelope is light neon green

#### LIST OF PARTNERS, INCLUDING THE PROJECT COORDINATOR:

Organisation	Contact name	Organisation type	Nat. reg.	Country
	Frankforwebinar forwebinar		✗	
2)	Frank Webinartest		✗	   5)

+ Add a new partner

1)

- After you have added a new partner, activate him/her by pressing the "activate" button (little envelope) in the table. You partner will receive a notification email.


#### LIST OF ASSOCIATED PARTNERS:

No further associated partners found. You can add associated partners by clicking

+ Add a new associated partner

1)

#### PARTNER LIST

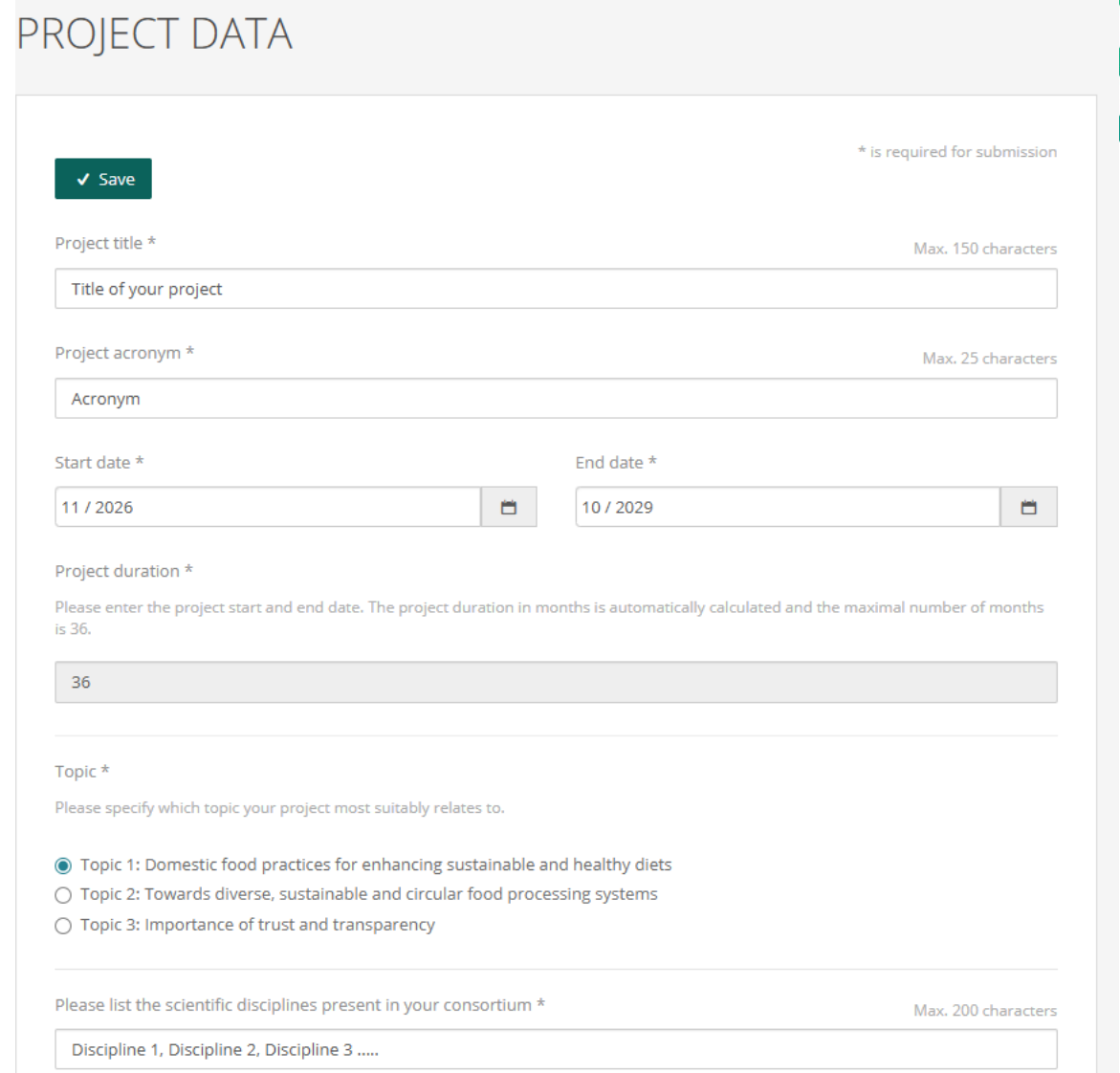
 back to partner list 4)

An activation/reminder email has been successfully sent.

## 5. Submission platform: How to submit a proposal?

### Project Data (Part 1):

- Project title
- Acronym
- Start and End date
- Topic (choose one, **be careful, not every funder can fund every topic**)
- Scientific disciplines
- Project Type
- TRL Level (multiple choices)



The screenshot shows a web form titled "PROJECT DATA". At the top left is a green "Save" button with a checkmark. At the top right is a note: "\* is required for submission". The form contains several input fields:

- Project title \***: A text box with the placeholder "Title of your project" and a character limit of "Max. 150 characters".
- Project acronym \***: A text box with the placeholder "Acronym" and a character limit of "Max. 25 characters".
- Start date \***: A date picker showing "11 / 2026".
- End date \***: A date picker showing "10 / 2029".
- Project duration \***: A text box with the value "36". Below it is a note: "Please enter the project start and end date. The project duration in months is automatically calculated and the maximal number of months is 36."
- Topic \***: A section with the instruction "Please specify which topic your project most suitably relates to." and three radio button options:
  - ☒ Topic 1: Domestic food practices for enhancing sustainable and healthy diets
  - ☐ Topic 2: Towards diverse, sustainable and circular food processing systems
  - ☐ Topic 3: Importance of trust and transparency
- Scientific disciplines**: A text box with the placeholder "Discipline 1, Discipline 2, Discipline 3 ....." and a character limit of "Max. 200 characters". The label above the box is "Please list the scientific disciplines present in your consortium \*".

## 5. Submission platform: How to submit a proposal?



### Project Data (Part 2):

- Project Type
- Either Exploratory Research or Accelerating Innovation Project (Different TRL Levels)
- TRL Level (multiple choices)  
Should fit to the chosen project type

Project type \*

- ☒ **Exploratory Research Project** (TRL level 3-5 if applicable)
- ☐ **Accelerating Innovation Project** (TRL level 6-8 if applicable)

Please state the envisaged TRL level/ span of your project (applicable for technical advancements; in case not applicable please convert to the extent possible) \*

- ☐ Level 1: Basic principles observed and reported
- ☐ Level 2: Technology concept and/or application formulated
- ☒ Level 3: Analytical and experimental critical function and/or characteristic proof of concept
- ☒ Level 4: Component and/or partial system validation in a laboratory environment
- ☐ Level 5: Component and/or partial system validation in a relevant environment
- ☐ Level 6: System/subsystem model validation in a relevant environment
- ☐ Level 7: System prototype demonstration in an operational environment
- ☐ Level 8: Actual system completed and service qualified through test and demonstration
- ☐ Level 9: Actual system proven through successful mission operation

✓ Save

## 5. Submission platform: How to submit a proposal?

### Keywords:

- Please provide relevant keywords that characterize your proposal. There are some pre-defined keywords to select from plus free keywords (up to 5). Please select and propose your keywords carefully!

### KEYWORDS

✓ Save

\* is required for submission

Please provide relevant keywords that characterize your proposal. There are some pre-defined keywords to select from plus free keywords (up to 5). Please select and propose your keywords carefully!

Pre-defined keywords \*

- ☒ Food waste
- ☒ Food quality
- ☒ Food safety
- ☒ Food-related risks
- ☒ Consumer groups
- ☒ Food environments
- ☒ Food information
- ☒ Digital innovations
- ☒ Consumer behaviour
- ☒ Environmental impact
- ☒ By-product valorization
- ☒ Efficiency in processing
- ☒ Innovative technologies
- ☒ Supply chain
- ☒ Labelling
- ☒ Governance

Please select the most relevant keywords that characterize your proposal and add free keywords below.

Free keywords \*

Maximum 5 keywords related to your project, separated by comma.

Maximum 5 keywords related to your project, separated by comma.

✓ Save

## 5. Submission platform: How to submit a proposal?



### Statement Food Systems Approach:

Please describe how your project will contribute to the transformation towards Sustainable Food Systems (in line with FutureFoodS Ambition and guiding elements of a Food Systems Approach (FSA), see **Call Announcement section 2**).

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SUBMISSION PLATFORM

WELCOME

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PROJECT DATA

KEYWORDS

STATEMENT FOOD SYSTEMS APPROACH

PROJECT SUMMARY

STATEMENT FOOD SYSTEMS APPROACH

Please describe how your project will contribute to the transformation towards Sustainable Food Systems (in line with FutureFoodS Ambition and guiding elements of a Food Systems Approach (FSA), see Call Announcement section 2). Max. 2000 characters incl. spaces, figure(s) can be included here, see menu FIGURES for details.

This information is required for submission.

Save

Max. 2000 characters

↶ ↷

**B** *I* U ~~S~~ <sup>x²</sup> <sub>x₂</sub>

☰

☷

☱

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## 5. Submission platform: How to submit a proposal?



### Project Summary:

Please provide your project summary. This summary might be used for communication and dissemination activities in case your project is selected for funding. Please make sure that it is publishable.

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+49 2461 6196787  
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SUBMISSION PLATFORM

WELCOME

ACCOUNT

COORDINATOR

PARTNERS

PROJECT DATA

KEYWORDS

STATEMENT FOOD SYSTEMS APPROACH

PROJECT SUMMARY

PROJECT DESCRIPTION

FINANCES

FINANCE COMMENTS

PROJECT SUMMARY

Please provide your project summary. This summary might be used for communication and dissemination activities in case your project is selected for funding. Please make sure that it is publishable.  
Max. 3,500 characters incl. spaces, figure(s) can be included here, see menu FIGURES for details

This information is required for submission.

Save

Max. 3500 characters

↶ ↷ B I U

Character count: 0

Save



# 5. Submission platform: How to submit a proposal?



## Project Description:

Please provide your project description,

How to?

ANNEX A

CALL OFFICE CONTACT

Dr. Nikola Hassan  
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ptj-futurefoods@fz-juelich.de  
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ptj-futurefoods@fz-juelich.de

SUBMISSION PLATFORM

WELCOME

ACCOUNT

COORDINATOR

PARTNERS

PROJECT DATA

KEYWORDS

STATEMENT FOOD SYSTEMS APPROACH

PROJECT SUMMARY

PROJECT DESCRIPTION

FINANCES

FINANCE COMMENTS

PROJECT DESCRIPTION

Please provide your project description following an Impact Plan Approach based on Theory of Change as described in Annex A. In the Pre-proposal, you are asked to perform a problem analysis.

In the Full proposal, you will need to provide a complete impact plan, including an impact pathway, productive interactions and strategic activity planning. The budget should take into account activities necessary to complete the outlined impact plan. Problem and context analysis: this part shall reflect on the impact-driven achievements that are relevant and necessary to address the underlying causes and close existing knowledge gaps. The following subheadings are not mandatory but recommended:

- Problem analysis (main aim, underlying causes and challenges, actors and factors determining the context, knowledge gaps)
- Assumptions (underlying hypothesis in relation to the state-of-the art and novelty)
- Relevance (relation to the theme and aims of the call, transnational added value)
- Intended impact (ambitions, societal, environmental, industrial, policy impact etc.)

The project should be in line with the requirements stated in the call text.

Max. 8,000 characters including spaces. Figure(s) can be included here, see menu FIGURES for details

This information is required for submission.

Save

Max. 8000 characters

↶ ↷

**B** *I* U ~~S~~ <sup>x²</sup> <sub>x₂</sub>

☰

☷

☱

☲

# 5. Submission platform: How to submit a proposal?



## Finances:

There are 2 Tables; to be filled by the Coordinator  
Table 1 requested FUNDING

Table 2: Own Contribution

The units used are 0.00 k€ (kilo Euro)  
(1k€ = 1000 €)

### FINANCES

- The finances are required for submission.

✓ Save

#### REQUESTED FUNDING

Please enter all values as integers (whole numbers, 0-9) in k€ (1k€ = 1000 €).

Organisation name	Personnel	Travel	Consumables / Equipment	Subcontracts	Other	Requested Funding	Total Own Contribution	Total Costs
Organisation (Coordinator)	<input type="text" value="300"/>	<input type="text" value="10"/>	<input type="text" value="20"/>	<input type="text" value="0"/>	<input type="text" value="0.00"/>	363.00	70.00	433.00
Overhead	<input type="text" value="30"/>	<input type="text" value="1"/>	<input type="text" value="2"/>	<input type="text" value="0"/>	<input type="text" value="0"/>			
Organisation (Partner 1)	<input type="text" value="100"/>	<input type="text" value="10"/>	<input type="text" value="10"/>	<input type="text" value="10"/>	<input type="text" value="10.00"/>	180.00	0.00	180.00
Overhead	<input type="text" value="20"/>	<input type="text" value="5"/>	<input type="text" value="5"/>	<input type="text" value="5"/>	<input type="text" value="5.00"/>			
Organisation (Partner 2)	<input type="text" value="220"/>	<input type="text" value="233"/>	<input type="text" value="23"/>	<input type="text" value="22"/>	<input type="text" value="22.00"/>	571.00	10.00	581.00
Overhead	<input type="text" value="22"/>	<input type="text" value="23"/>	<input type="text" value="2"/>	<input type="text" value="2"/>	<input type="text" value="2.00"/>			
Organisation	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0.00	119.00	119.00
Overhead	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>			

## 5. Submission platform: How to submit a proposal?



### Finance Comments:

**Coordinator has to fill  
finance comments for all  
Partners, 1 box per  
Partner and Category**

The screenshot shows a web interface for submitting finance comments. At the top, there's a header with the title 'FINANCE COMMENTS' and a decorative image of colorful candies. Below the header, a light blue box contains a message: 'The finance comments are required for submission.' A green 'Save' button with a checkmark is positioned below this message. The main section is titled 'FINANCE COMMENTS' and includes a detailed instruction: 'Please provide a brief justification for each cost item per partner. Be aware that only the Coordinator can fill in the financial plan on behalf of the whole consortium.' Below the instruction, there are five tabs: 'Personnel', 'Travel', 'Consumables / Equipment', 'Subcontracts', and 'Other'. The 'Personnel' tab is currently selected. Under the tabs, there's a label 'Brief Description (max. 1000 characters)'. The form then displays two rows of input fields. The first row is for 'Organisation (Coordinator)' and the second is for 'Organisation (Partner 1)'. Each row has a large text area for providing a brief justification, with the same instruction as above repeated inside each box.

## 5. Submission platform: How to submit a proposal?

### Ethics

The Ethical Assessment consists of **4 parts**. Each part has to be filled and has a dedicated sub-page.

The 4 parts are:

- Ethics Issues Table
- Security Issues Table
- Ethics Self-Assessment
- Security Self-Assessment

Please start by answering the questions in the Ethics Issues Table and the Security Issues Table, after this proceed to the Self-Assessment.

Please fill in the Ethics Self-Assessment and address potential concerns/issues. Proposals may be rejected for funding on ethical grounds if they do not comply with European and/or national/regional legislation.

Please also visit [https://ec.europa.eu/info/funding-tenders/opportunities/docs/2021-2027/common/guidance/how-to-complete-your-ethics-self-assessment\\_en.pdf](https://ec.europa.eu/info/funding-tenders/opportunities/docs/2021-2027/common/guidance/how-to-complete-your-ethics-self-assessment_en.pdf) for ethics self-assessment.

●	ETHICAL ASSESSMENT	▼
>	Ethics Issues Table	
>	Security Issues Table	
>	Ethics Self-Assessment	
>	Security Self-Assessment	
●	ADDITIONAL LITERATURE REFERENCES	>
●	FIGURES	>
●	DOWNLOAD PROPOSAL	>
●	VALIDATION	>
●	SUBMISSION	>

# 5. Submission platform: How to submit a proposal?



## Ethics

Please fill the questionnaires for Ethics and Security Issues

### ETHICS ISSUES TABLE

#### QUESTIONS

\* is required  
\*\* is conditional required

##### 1. Human Embryonic Stem Cells and Human Embryos

Does this activity involve Human Embryonic Stem Cells (hESCs)?

- ☐ Yes  
☐ No

Does this activity involve the use of human embryos?

- ☐ Yes  
☐ No

##### 2. Humans

Does this activity involve human participants?

- ☐ Yes  
☐ No

Does this activity involve interventions (physical also including imaging technology, behavioural treatments, etc.) on the study participants?

- ☐ Yes  
☐ No

Does this activity involve conducting a clinical study as defined by the Clinical Trial Regulation (EU 536/2014)? (using pharmaceuticals, biologicals, radiopharmaceuticals, or advanced therapy medicinal products)

- ☐ Yes  
☐ No

##### 3. Human Cells / Tissues (not covered by section 1)

Does this activity involve the use of human cells or tissues?

- ☐ Yes  
☐ No

### SECURITY ISSUES TABLE

#### QUESTIONS

\* is required  
\*\* is conditional required

##### 1. EU Classified Information (EUCI)

Does this activity involve information and/or materials requiring protection against unauthorised disclosure (EUCI)?  
European Union classified information (EUCI) means any information or material designated by an EU security classification, the unauthorised disclosure of which could cause varying degrees of prejudice to the interests of the European Union or of one or more of the Member States.

- ☐ Yes  
☐ No

Does this activity involve non-EU countries which need to have access to EUCI?

- ☐ Yes  
☐ No

##### 2. Misuse

Does this activity have the potential for misuse of results?

- ☐ Yes  
☐ No

##### 3. Other Security Issues

Does this activity involve information and/or materials subject to national security restrictions?  
If yes, please specify: (Maximum number of characters allowed: 1000)

- ☐ Yes  
☐ No

Comment \*\*

Max. 1000 characters

# 5. Submission platform: How to submit a proposal?



## Ethics

After filling the Ethics and Security Issues Table and if you have identified any Issues, Please fill Ethics and Security Self-Assessment.

ETHICS SELF-ASSESSMENT

QUESTIONS

\* is required  
\*\* is conditional required

Ethical dimension of the objectives, methodology and likely impact

Identified ethical issues in questionnaire "Ethics Issue Table", please explain in detail the identified issues in relation to:

- Objectives of the activity (e.g. study of vulnerable populations)
- Methodology (e.g. clinical trials involving children, protection of personal data, etc.)
- The potential impact of the activities (e.g. environmental damage, stigmatisation of particular social groups, political or financial adverse consequences, misuse, etc.)

Comment \*Max. 5000 characters

Compliance with ethical principles and relevant legislations

In case you have identified ethical issues in questionnaire "Ethics Issue Table", please describe how those issue(s) will be addressed in order to adhere to the ethical principles and what will be done to ensure that the activities are compliant with the EU/national legal and ethical requirements of the country or countries where the tasks are to be carried out. It is reminded that for activities performed in non-EU countries, they should be also allowed in at least one EU MS

Comment \*Max. 5000 characters

✓ Save

SECURITY SELF-ASSESSMENT

QUESTIONS

\* is required  
\*\* is conditional required

Security self-assessment

Please specify: (Maximum number of characters allowed: 5000)

Comment \*Max. 5000 characters

✓ Save

# 5. Submission platform: How to submit a proposal?



## Additional Literature References

In case you want to cite Literature, you are free to upload literature references here, max. 2 Pages.

CALL OFFICE CONTACT

Dr. Nikola Hassan  
+49 2461 6196787  
ptj-futurefoods@fz-juelich.de

Dr. Frank Hensgen  
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+49 2461 6196367  
ptj-futurefoods@fz-juelich.de

SUBMISSION PLATFORM

WELCOME >

ACCOUNT >

COORDINATOR >

PARTNERS >

ADDITIONAL LITERATURE REFERENCES

If needed, you can upload a pdf document containing additional general references. Max. 2 pages, max. 1MB.

Max allowed file size: 1 MB

Choose

No document has been uploaded.

Save

# 5. Submission platform: How to submit a proposal?



## Figures

You have the opportunity to upload up to 6 figures. Please do it early enough!

Please double check if the figures are readable in your pdf! (see download proposal)

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SUBMISSION PLATFORM

WELCOME

ACCOUNT

COORDINATOR

PARTNERS

PROJECT DATA

KEYWORDS

STATEMENT FOOD SYSTEMS APPROACH

PROJECT SUMMARY

PROJECT DESCRIPTION

FINANCES

FINANCE COMMENTS

FIGURES

You have the opportunity to upload up to 6 images. To insert them, you enter the place marker "[[figureX]]" into your text (where the image should appear). By replacing the X with the number of the image you create the link to the image.

For example [[figure2]] for the 2nd image.

Max file size: 600px x 600px, 2MByte  
Allowed formats are jpg, png or gif

**Example:**  
*Description of work:*  
Lorem ipsum dolor sit amet, consetetur sadipscing elitr, sed diam nonumy eirmod tempor invidunt ut labore et dolore magna aliquyam erat, sed diam voluptua. At vero eos et accusam et justo duo dolores et ea rebum. [[figure1]] Stet clita kasd gubergren, (figure 1) no sea takimata sanctus est Lorem ipsum dolor sit amet. Lorem ipsum dolor sit amet, consetetur sadipscing elitr, sed diam nonumy eirmod tempor invidunt ut labore et dolore magna aliquyam erat, sed diam voluptua. At vero eos et accusam et justo duo dolores et ea rebum. Stet clita kasd gubergren, no sea takimata sanctus est Lorem ipsum dolor sit amet.

The term [[figure1]] tells the system to place the file uploaded in slot 1 of the figure menu exactly there. The term (figure 1) is no command and does nothing but just refer the reader to the first figure.

Save

Figure 1:

Choose

No image uploaded, allowed formats are jpg, png or gif.

Figure 2:

Choose

No image uploaded, allowed formats are jpg, png or gif.

Figure 3:

Choose

No image uploaded, allowed formats are jpg, png or gif.

Figure 4:



# 5. Submission platform: How to submit a proposal?



## Download Proposal

It is always possible to download the proposal in its current work version, to see how it looks like or check for example the quality of

The screenshot shows the FutureFoodS submission platform interface. At the top, there is a navigation bar with the FutureFoodS logo, a 'CALL2' button, a 'PARTNERING' button, a '23:54' clock, and a 'Logout' button. Below the navigation bar is a banner image of colorful Easter eggs. The main content area is divided into two columns. The left column contains a 'CONTACT' section with contact information for Dr. Frank Hengen, Emilie Gätje, and Dr. Nikola Hassan, and a 'SUBMISSION PLATFORM' section with a 'WELCOME' button. The right column contains a 'DOWNLOAD PROPOSAL' section with a 'WORK VERSION' box that says 'THE CURRENT STATE OF YOUR ENTERED DATA.' and a 'Download the proposal PDF format' button.

# 5. Submission platform· How to submit a proposal?



## Validation

Before submission, use the validation button

If something is missing or incorrectly filled, red error messages will appear.

If everything is green,  
Please do not forget to go on  
with “submission”

CALL OFFICE CONTACT

Dr. Nikola Hassan  
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SUBMISSION PLATFORM

WELCOME

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KEYWORDS

STATEMENT FOOD SYSTEMS APPROACH

PROJECT SUMMARY

PROJECT DESCRIPTION

FINANCES

FINANCE COMMENTS

ETHICAL ASSESSMENT

ADDITIONAL LITERATURE REFERENCES

FIGURES

VALIDATION

VALIDATION FAILED, REQUIRED DATA MISSING

PARTNERS

Partners

- At least 3 partners are required.
- The partners must come from at least 3 different countries.

PARTNER 1 (COORDINATOR)

Title

- Please select a value from the list.

Status of organisation

- Please select a value from the list.

Country

- Please select a value from the list.

Privacy Policy

- The acceptance of the privacy policy must be confirmed.

Organisation/Institution/Company

- Please enter a value in this field.

Street, no.

- Please enter a value in this field.

Zip/postal code

- Please enter a value in this field.

Town/city

- Please enter a value in this field.

# 5. Submission platform: How to submit a proposal?



## Validation

Before submission, use the validation button

If something is missing or incorrectly filled, red error messages will appear.

If everything is green,  
Please do not forget to go on  
with “submission”

The screenshot displays the 'FUTUREFOODS CALL2 - PRE-PROPOSAL' submission platform. The interface is divided into a left sidebar and a main content area. The sidebar contains two sections: 'CONTACT' and 'SUBMISSION PLATFORM'. The 'CONTACT' section lists three individuals: Dr. Frank Hensgen, Emilie Gätje, and Dr. Nikola Hassan, each with their phone number and email address. The 'SUBMISSION PLATFORM' section is a vertical list of menu items: WELCOME, ACCOUNT, COORDINATOR, PARTNERS, PROJECT DATA, RESOURCES, KEYWORDS, and STATEMENT FOOD SYSTEMS. The main content area is titled 'VALIDATION' and shows a green checkmark followed by the text 'VALIDATION SUCCESSFULL, READY TO SUBMIT'. Below this, there is a list of validation items, each with a green checkmark and a green bar: PARTNERS, PARTNER 1 (COORDINATOR), PARTNER 2, PARTNER 3, PARTNER 4, PROJECT DATA, RESOURCES, KEYWORDS, STATEMENT FOOD SYSTEMS APPROACH, and PROJECT SUMMARY.

**FUTUREFOODS**  
CALL2 - PRE-PROPOSAL

**CONTACT**

Dr. Frank Hensgen  
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**SUBMISSION PLATFORM**

- WELCOME
- ACCOUNT
- COORDINATOR
- PARTNERS
- PROJECT DATA
- RESOURCES
- KEYWORDS
- STATEMENT FOOD SYSTEMS

**VALIDATION**

✓ VALIDATION SUCCESSFULL, READY TO SUBMIT

- ✓ PARTNERS
- ✓ PARTNER 1 (COORDINATOR)
- ✓ PARTNER 2
- ✓ PARTNER 3
- ✓ PARTNER 4
- ✓ PROJECT DATA
- ✓ RESOURCES
- ✓ KEYWORDS
- ✓ STATEMENT FOOD SYSTEMS APPROACH
- ✓ PROJECT SUMMARY

# 5. Submission platform: How to submit a proposal?



**Submission:**

**As long as validation is not green  
and error messages occur:**

SUBMISSION

🚩 UNABLE TO SUBMIT

- SUBMISSION NOT POSSIBLE

Please click 'Validation' in the left side navigation, to get further information about what is missing for submission.

**If validation is green:  
Ready for submission,  
Read and confirm declaration**

**SUBMIT !!!**

SUBMISSION

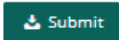
✓ SUBMISSION READY

- DECLARATION

The project applicants hereby declare, that to the best of their knowledge the research outlined in this proposal is unique in character and does not duplicate research already funded at national, regional or EU level, within national, regional, international or EU calls.

The applicants confirm that they are aware that failure to fulfill this condition will result in the withdrawal of this proposal from the application process or the withdrawal of funding from approved projects.

☐ Confirm this declaration

 Submit

## 5. Submission platform: How to submit a proposal?



**After successful submission:**

- You can always re-submit until the closing date
- Your proposal partner receive an email every time you submit!
- Please check, if you have really submitted!
- If you have submitted, you find the finalized version under “download proposal”

The screenshot displays the submission platform interface. At the top, a green arrow points down to a green box containing the message: "The proposal has been successfully submitted." Below this, a large green arrow points right to a section titled "SUBMISSION READY" with a green checkmark. This section contains a "DECLARATION" box with text stating that the project is unique and not duplicated, and a checkbox labeled "Confirm this declaration". A "Submit" button is located below the declaration box. Below the submission section, a "DOWNLOAD PROPOSAL" section is visible, showing two options: "WORK VERSION" (the current state of entered data) and "FINALIZED VERSION (20.11.2024 11:01:56)" (the state of entered data from the last submission). Both options include a "Download the proposal PDF format" link. A large green arrow points left from the "FINALIZED VERSION" section towards the text on the left.

# Q&A



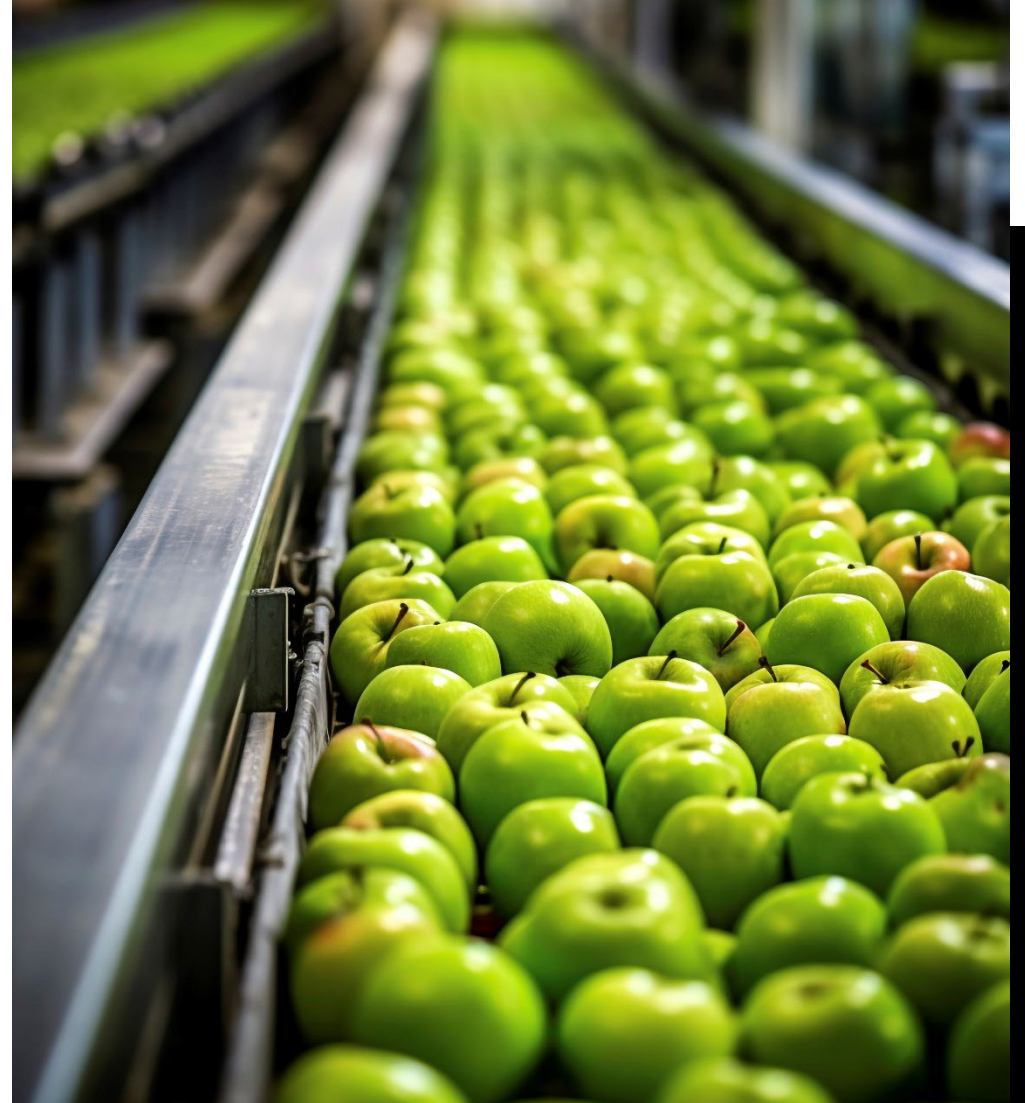


## 6. Wrap up

- All slides and recording will be shared and available after the webinar
- Q&A with frequent and important questions will be available after the webinar
  - on the submission platform and FutureFoodS website
- Please contact in case of questions:
  - [ptj-futurefoods@ptj.de](mailto:ptj-futurefoods@ptj.de)



**Thank you for your attention  
and good luck with your  
proposal !!!**



**Co-funded by  
the European Union**

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