ANNEX C: Template Pre-proposal

The list below indicates all of the menu items within the online submission system including explanations. Please be aware that the character counts might differ between word and the submission system (due to HTML code for text transcription in the submission system). Figures can only be inserted at the spots indicated within the explanations.

PROJECT COORDINATOR/PARTNER INFORMATION

Contact details

CV of Coordinator/ partner with the following structure

- Name and surname
- Current and previous position(s)
- Up to 5 publications, most relevant to the topic
- Relevant research grants awarded within last 5 years

CV must be uploaded as pdf file max. 1 page, Arial 11pt, max. 1 MB

Tasks within the project

Max. 2,000 characters incl. spaces

5 references

Optionally you may enter up to 5 references. These should reflect your organisation´s and/ or working group´s previous work and expertise in the context of the topic of your project

Team members' contact details and function (optional, up to 5)

Participant Identification Code (PIC) number of the Organisation

PROJECT DATA

Project title

Acronym

Expected project start date and end date

Topic addressed

Project type addressed

Scientific disciplines present in the consortium *(relevant to the project proposal)*

TRL level *(for the whole project)*

FUNDING ORGANISATION

Funding Organisation the Coordinator/Partner is applying for funding

RESOURCES

Person Months for each organisation of the consortium (excluding associated partners)

KEYWORDS

Pre-defined keywords *to select from the proposed keywords (based on the European Commission´s monitoring framework)*

Open keywords *max. 5 keywords characterizing your project, separated by comma*

Co-funded by the European Union

Co-funded by the European Union. Views and opinions expressed are however those of the author(s) only and do not necessarily reflect those of the European Union or European Research Executive Agency (REA). Neither the European Union nor the granting authority can be held responsible for them.

STATEMENT FOOD SYSTEMS APPROACH

Please describe how your project will contribute to the transformation towards Sustainable Food Systems (in line with FutureFoodS ambition and guiding elements of a Food Systems Approach (FSA), see Call Announcement section 2).

Max. 2000 characters incl. spaces, figure(s) can be included here, see menu FIGURE for details

STATEMENT COMPLEMENTARITY TO PREVIOUS FUTUREFOODS FUNDING

Please describe how your project will create synergies, continuity and/or complementarity with previously funded projects under FutureFoodS. An overview of funded projects is available on FutureFoodS´s website.

Max. 1000 characters incl. spaces

PROJECT SUMMARY

Please provide your project summary. This summary might be used for communication and dissemination activities in case your project is selected for funding. Please make sure that it is publishable.

Max. 3,500 characters incl. spaces, figure(s) can be included here, see menu FIGURE for details

PROJECT DESCRIPTION

Please provide your project description following an Impact Plan Approach based on Theory of Change as described in Annex A. In the Pre-proposal, you are asked to perform a problem analysis. In the Full proposal, you will need to provide a complete impact plan, including an impact pathway, productive interactions and strategic activity planning. The budget should take into account activities necessary to complete the outlined impact plan.

Problem and context analysis: this part shall reflect on the impact-driven achievements that are relevant and necessary to address the underlying causes and close existing knowledge gaps. The following subheadings are not mandatory but recommended:

- Problem analysis (main aim, underlying causes and challenges, actors and factors determining the context, knowledge gaps)
- Assumptions (underlying hypothesis in relation to the state-of-the art and novelty)
- Relevance (relation to the theme and aims of the call, transnational added value)
- Intended impact (ambitions, societal, environmental, industrial, policy impact etc.)

The project should be in line with the requirements stated in the call text.

Max. 8,000 characters including spaces. Figure(s) can be included here, see menu FIGURES for details

General literature references can be cited in your text and provided as separate document under the menu point "literature references" (optional, see below)

FINANCIAL PLAN

Please insert the finance information for all of the partners in the consortium into the appropriate columns on the online submission platform. There are two tables, the first for the requested funding, the second for possible own (in-kind) contribution. The table automatically sums up the entries. Take into account that the category "Overhead" is depending on national/regional regulations, please fill accordingly. Coordinating partners should include travel costs for mandatory FuturefoodS project meetings (see section 9.4 of the Call Announcement). Please be aware that only the Coordinator can fill

in the financial plan on behalf of the whole consortium. The units used are 0.00 k€ (kilo Euro; 1 k€ = 1000€).

Please insert the total Person Month of each organisation within the project.

Figure 1: Figure of the financial table as shown within the submission system.

Organisation name	Personnel	Travel	Consumables / Equipment	Subcontracts	Other	Requested Funding	Total Own Contribution	Total Costs
Organisation	100.00	10.00	20.00	1.00	1.00	132.00	0	132.00
Overhead	0	0	0	0	0			
Research Institute	250.00	5.00	15.00	0	0.00	270.00	0	270.00
Overhead	0	0	0	0	0			
Research Institute	98.50	9.00	23.00	3.50	1.20	135.20	36.00	171.20
Overhead	0	0	0	0	0			
Company	0	0	0	0	0	0	53.00	53.00
Overhead	0	0	0	0	0			
TOTAL	448.50	24.00	58.00	4.50	2.20	537.20	89.00	626.20

1 k€ = 1000 €

FINANCE COMMENTS

Please provide a brief justification for each cost item per partner. Please be aware that only the Coordinator can fill in the financial plan on behalf of the whole consortium.

Max. 1,000 characters per partner and cost item

ETHICAL ASSESSMENT

Please perform the Ethical assessment, which consists of an Ethics Self-Assessment and a Security Self-Assessment and address potential concerns/issues. Proposals may be rejected on ethical grounds, if they do not comply with European and/or national/regional legislation.

Please also visit https://ec.europa.eu/info/funding-tenders/opportunities/docs/2021-2027/common/guidance/how-to-complete-your-ethics-self-assessment_en.pdf (accessed: 12 October 2026) for more information on the ethics self-assessment.

ADDITIONAL LITERATURE REFERENCES (OPTIONAL)

If needed, you can upload a pdf document containing additional general references.
Upload pdf file, max. 2 pages, max. 1 MB

FIGURES (OPTIONAL)

You can upload up to six figures. Please make sure you use the correct format (jpg, png or gif) and adhere to the maximum size that is supported by the online submission system (max. 2MB and 1500px x 2000px). Detailed instructions on how to upload and implement figures within the text fields is provided in the submission system menu FIGURES. Please check that your figures have been accepted by the submission platform.

Upload up to 6 images (2 MB, 1500px x 2000px) as jpg, png or gif

The online submission tool gives you the option to validate the content you provided in your proposal before you submit:

VALIDATION

You can check your own as well as your partners entries and see what information is still missing. Please keep in mind that you can only submit proposals that accomplish the validation, meaning all required fields are filled.

SUBMISSION

Do not forget to submit! You can submit, re-enter and adjust your proposal until the deadline. Upon pressing the submit button, you are asked to confirm to the following declaration:

The project applicants hereby declare, that to the best of their knowledge the research outlined in this proposal is unique in character and does not duplicate research already funded at national, regional or EU level, within nation, regional, international or EU calls.

The applicants confirm that they are aware that failure to fulfil this condition will result in the withdraw of this proposal from the application process or the withdrawal of funding from approved projects.